**PRELIMINARY SYLLABUS**

Instructor
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Phone: (859) 257-5894

Office Hours
• By Appointment
• If you need to reach me or to schedule an appointment, contact me via e-mail.

Class Information
• Online via Blackboard (Bb)
• Course Introduction/Bb 9 Workshop:
  August 29, 1:00 p.m., 303 Little Library

**COURSE INFORMATION**

Course Description
A study of effective programming for children and young adults. Emphasis is placed on oral presentations. Literature-based activities and community outreach.

Course Objectives
• To become familiar with the types of programs appropriate for youth.
• To develop an awareness of community assessment and needs.
• To learn to develop effective programs for youth and their families.
• To gain knowledge of program funding and how to find financing.
• To become familiar with book challenge and grant application protocols.

Course Overview
To complete this course, students will develop a bibliocognitive literature plan, assess the current state of literacy and outreach programs, explore current trends, respond to a censorship challenge, complete a storytelling program, and prepare a grant application.

Course Outline
1. Literacy
2. Bibliocognition
3. Outreach
4. Current Trends
5. Intellectual Freedom
6. Storytelling
7. Grants
Required Reading

Required Texts: There is no required text for this course.

Other Required Reading: This course requires a large number of professional readings, a complete list will be available before the Fall 2009 semester begins.

SYLLABUS INTEGRATION

Integration of the Syllabus with the Themes of Diversity, Assessment & Technology
All UK professional education programs address and affirm the value of diversity in education, the use of technology to support all aspects of instructional programming, and the importance of attaining high levels of skill in assessing the outcomes of instruction. This course will provide students an opportunity to demonstrate attention to these themes and reflect on the mechanisms that this course has provided to demonstrate improved skills in these areas.

Integration of Syllabus with UK Educator Preparation Unit Themes
This course will address the four themes of the conceptual framework for the UK professional education unit: research, reflection, learning, and leading. Students will be given the opportunity to review, analyze, discuss, and apply research from diverse perspectives in education, including professional scholarship and practitioner inquiry, in order to reflect on their own practices as they study, observe, and practice in P-12 school and university classrooms. Reflection will also be integrated into students’ learning opportunities through the production of written essays and analyses of observation and teaching experiences to help students take advantage of the analytical and problem-solving skills that comprise critical professional reflection on one’s own teaching. This course emphasizes the commitment of the professional education unit to assure that its graduates move into their professional lives equipped for lifelong learning as educators who will be active in leading colleagues in their schools, districts, and professional organizations. The ultimate goal in addressing these four themes is to produce teacher leaders who work together to improve student learning among diverse populations and improve education in Kentucky and beyond.

STUDENT EVALUATION

Grading Parameters
• Childhood Literacy Paper – 10%
• Literature Development Plan – 10%
• Outreach Program Assessment – 10%
• Current Trends Paper – 10%
• Censorship Project – 10%
• Storytelling Program – 10%
• Grant Project – 10%
• Participation/Discussion – 25%

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Grading Rubric
(See Submission of Course Assignments for details.)
• Files with incorrect naming scheme: -5 points
• Work that is not proofed: -10 points minimum
• Unexcused late work: -10 points per day
• Incomplete or missing citations: -5 points minimum
• Deductions for assignments that do not meet the minimum requirements will vary.

Grading Scale
90% – 100% = A (Exceptional Achievement)
80% – 89% = B (High Achievement)
70% – 79% = C (Average Achievement)
0% – 69% = E (Failing)

Please note that grades will not appear in you’re My Grades area in Blackboard until grades for each assignment or exam are final for everyone.

Participation
Class participation is an important component of your grade for this class. The due dates for required discussion posts will be posted in the appropriate Blackboard forums. Credit will not be given for late responses. To receive credit for discussion posts you must use proper English and punctuation. Your discussion posts must be substantive (in most instances this means at least one hundred words) and thoughtful (“I agree with the author” is not a credit-worthy response). I encourage you to complete your discussion posts and other work in Word and then paste it to Blackboard. If you compose online and there is a technology-related failure, you will likely lose your work.

Absences/Attendance
Although this is an online course, regular attendance is expected. This means that you should be logging into the class on a regular basis, at least every 3 days is a good guideline. Blackboard allows for tracking of student performance. If you are not logging in to read the discussion forums, other posted readings, and submitting assignments on time, your participation grade will be adversely affected.

Communications
You may communicate with me via Blackboard, e-mail or phone. E-mail will elicit the timeliest response. While I am generally available on the weekends and will always respond as quickly as I can, please do not wait until the day before an assignment is due (or the day it is due) to ask questions. It is the student’s responsibility to make sure that all course communications are accessible. E-mails sent from within Blackboard will be delivered to the e-mail address stored in Blackboard. Your UK e-mail address is the default. Although you may change the address within Blackboard, regular review of UK e-mail is expected by the University. To change your default e-mail address, follow the Course Tools link from the course navigation bar to edit your Personal Information.
Submission of Course Assignments

All assignments are due by 11:00 p.m. ET on the dates indicated within the assignment instructions and on the course calendar. The use of proper English is expected at all times. This includes discussion posts and journal entries, if applicable. Writing and citation guides will be provided in the course materials in BlackBoard. If you need additional assistance with writing skills, please contact the UK Writing Center (http://www.uky.edu/AS/English/wc/). Citations and formatting should follow the APA Publication Manual (http://www.apastyle.org/pubmanual.html).

Unless otherwise indicated, all papers/projects must be submitted as Word (or comparable) documents. While documents with .doc or .docx extensions are preferred,.rtf and .txt are also acceptable. Microsoft Office products are free for students. Click https://iweb.uky.edu/MSDownload/ to download. All documents must be written in either 12-point Times New Roman or 12-point Arial (other similar fonts are acceptable) with 1-inch margins. Please using single-line spacing unless otherwise indicated. Proper citations/references are always required; this includes picture books, novels, and other materials.

Again, proper use of the English is expected. I encourage you to set your Word spelling and grammar review criteria to Technical, and to use the AutoCorrect feature to assist you (e.g., I have it set so that if I type lit, the word “literature” results). Please proof your work and ask someone else to as well.

Full names and course information must be included on the first page of all documents submitted for course credit. Please include your last name and page numbers on all subsequent pages. If you are submitting your assignments via Blackboard, please use the following naming scheme for your files LastnameFirstInitial_DueDate (month and day only). For example, JohnsonT_0619.doc or SmithB_0705.doc. Incorrectly named files will lower your grade.

Late Work

It is expected that you will submit course assignments on time. There will be point deductions for unexcused late work. Assignments will not be accepted more than 5 days after the due date unless arrangements are made prior to the due date. However, life happens. “Normal” life does not stop for any of us just because a semester is in progress. I am always willing to work with you if you get into a bind, but please be proactive. If you are going to be late with an assignment, let me know before the due date. The lateness of some assignments will impact everyone in your group and may not be accepted.
TECHNOLOGY INFORMATION & RESOURCES

Distance Learning Students (for the purpose of this online course, this means all students) are expected to have a minimum level of technological acumen and the availability of technological resources. Students must have regular access to a computer with a reliable Internet connection and audio capabilities. Internet Explorer 7 (IE) or Firefox 2.x are the recommended browsers for those using a Windows-based PC. Those using Firefox 3.x may encounter problems with assignment uploads. Those using an Apple computer with MAC OS X (10.5.x) may use Firefox 3.x or Safari 3.x.

Please be certain that your computer and/or browser allow you to view Adobe Reader documents (.pdf). Microsoft Office and other software products are free for students: https://iweb.uky.edu/MSDownload/.

As your instructor, I am your first go-to person for technology problems. Please e-mail me at stephanie.reynolds@uky.edu for the timeliest response. I will generally respond within a few hours, but longer wait times are possible. If you need more immediate assistance, please contact TASC or UKIT.

Teaching and Learning Services Center (TASC)  
http://www.uky.edu/TASC/; 859–257–8272

Information Technology Customer Service Center (UKIT)  
http://www.uky.edu/UKIT/; 859–257–1300

Information on Distance Learning Library Services  
http://www.uky.edu/Libraries/DLLS
• Carla Cantagallo, DL Librarian
• Local phone number: 859 257–0500, ext. 2171; long-distance phone number: (800) 828–0439 (option #6)  
• Email: dllservice@email.uky.edu  
• DL Interlibrary Loan Service:  

GENERAL COURSE POLICIES

Policies concerning academic integrity, excused absences and academic accommodations due to disability are available online at:  
http://www.uky.edu/CIS/SLIS/academics/policies.pdf
# COURSE SCHEDULE
(Subject to change)

<table>
<thead>
<tr>
<th>Course Assignment</th>
<th>Complete By</th>
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<tbody>
<tr>
<td><strong>Module 1: Literacy</strong></td>
<td>August 26 – September 8</td>
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<tr>
<td>Due: Childhood Literacy Paper</td>
<td>September 8, 11 p.m.</td>
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<tr>
<td><strong>Module 2: Bibliocognition</strong></td>
<td>September 9 – September 22</td>
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<tr>
<td>Due: Literature Development Plan</td>
<td>September 22, 11 p.m.</td>
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<tr>
<td><strong>Module 3: Outreach</strong></td>
<td>September 23 – October 6</td>
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<tr>
<td>Due: Outreach Program Assessment</td>
<td>October 6, 11 p.m.</td>
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<tr>
<td><strong>Module 4: Current Trends</strong></td>
<td>October 7 – October 20</td>
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<tr>
<td>Due: Current Trends Paper</td>
<td>October 20, 11 p.m.</td>
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<td><strong>Module 5: Intellectual Freedom</strong></td>
<td>October 21 – November 3</td>
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<tr>
<td>Due: Censorship Project</td>
<td>November 3, 11 p.m.</td>
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<tr>
<td><strong>Module 6: Storytelling</strong></td>
<td>November 4 – November 17</td>
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<tr>
<td>Due: Storytelling Program</td>
<td>November 17, 11 p.m.</td>
</tr>
<tr>
<td><strong>Module 7: Grants</strong></td>
<td>November 18 – December 8</td>
</tr>
<tr>
<td>Due: Grant Project</td>
<td>December 10, 11 p.m.</td>
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**Please Note:** Discussion topics and associated readings will be provided in Blackboard for completion in conjunction with the chapter completion dates listed above.

# COURSE ASSIGNMENTS

Assignment details and associated readings will be posted in Blackboard.