

**Composition and Communication II (CIS 111-001)**  
**Syllabus & Course Schedule**  
**Spring 2016**

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**Office:** Lucille Little Library 310 Office Suite

**Office Hours:** Tuesday through Friday—11 am to 12 pm

\*Also available by appointment

“Coming together is the beginning. Keeping together is progress. Working together is success.”  
—Henry Ford

### **CATALOG DESCRIPTION OF CIS 111**

*Composition and Communication II is the advanced course in a two-course sequence designed to engage students in composing and communicating ideas using speech, writing, and visuals. In this course, students work in small groups to explore issues of public concern using rhetorical analysis, engage in deliberation, compose conscientious and well-developed arguments, and propose viable solutions to different audiences. Students will sharpen their ability to conduct research; compose and communicate in spoken, written, and visual forms; and work effectively in teams through sustained interrogation of an issue. A significant component of the class will involve learning to use visual and digital resources both to enhance written and oral presentations and to communicate with public audiences. Prereq: CIS 110/WRD 110.*

### **COURSE MATERIALS**

- For this course, we use an e-book and learning platform called **MindTap** (<https://login.cengagebrain.com/cb/>). You may purchase the code online through the Modules section on Canvas or from the bookstore.

### **SYLLABUS CONTRACT**

This syllabus serves as a contract. If you do not withdraw from this class, it is assumed that you have read through the entire document and agree to the following policies.

### **COURSE PREREQUISITE KNOWLEDGE AND SKILL EXPECTATIONS**

*This class is part of a two-course sequence. You will need to have the fundamental competencies from CIS 110 or its equivalent in order to be successful.*

You are expected to be proficient with the following skills upon entering CIS 111:

- Compose written texts and deliver oral presentations that represent relevant and informed points of view appropriate for the audience, purpose, and occasion.
- Analyze, create, and use visual media as both independent and interconnected forms of communication.
- Demonstrate an awareness of appropriate strategies used to communicate effectively in different situations (e.g., public speaking, interpersonal) and contexts (e.g., face-to-face, digital).

- Work with design elements (font, size, line, color) to successfully incorporate design principles (contrast, alignment, repetition, and proximity) as part of effective composition
- Employ research skills to find, analyze, evaluate, and properly cite pertinent primary and secondary sources, using relevant discovery tools (e.g., InfoKat, Library Databases, Google), as part of the process of composing work in written, oral, and visual modes.
- Organize, revise, practice, edit, and proofread (for grammar and mechanics) your own and other student work flexibly and effectively to improve the development and clarity of ideas.
- Define goals for improving/revising work, and devise effective plans for achieving those goals, in collaboration with peers, instructor, and librarians.
- Employ and evaluate interpersonal communication skills.

## **STUDENT LEARNING OUTCOMES**

In this course, students will demonstrate the ability to:

- Compose at least one major, group-authored persuasive argument project for a public audience using written, oral, and visual modes grounded in scholarly research in a manner that is appropriate and effective for the audience, purpose, and occasion in both a face-to-face and digital environment.
- Conduct significant, effective research on a subject as an individual and as part of a team, using the resources of the UK Libraries and other relevant resources to enrich your speaking, writing, and digital projects.
- Employ advanced strategies for developing and analyzing arguments as an individual and in groups using relevant rhetorical theories, with greater emphasis on addressing and mediating issues of public interest.
- Identify and address community stakeholders in an issue of public interest as part of thoughtful and efficient audience analysis.
- Think critically in both the conception and the development of written, oral, and visual arguments.
- Refine your formal speaking, writing, and visual communication skills, focusing on matters of construction, design, and delivery, keeping audience, purpose, and occasion in mind.
- Thoughtfully critique the work of peers and professionals.
- Organize, revise, practice, edit, and proofread (for grammar and mechanics) your own and other student work flexibly and effectively to improve the development and clarity of ideas.
- Define goals for improving/revising work, and devise effective plans for achieving those goals, in collaboration with peers, instructor, librarians, and relevant community stakeholders.
- Engage in a range of small group activities to explore and express experiences and perspectives on issues under discussion.
- Employ and evaluate interpersonal, small-group, and mass communication skills to show skillful management of group dynamics (e.g. conflict negotiation, role identification, delegation, effective social roles).

## CLASSROOM POLICIES AND PROCEDURES

### *Submission of Assignments*

The final draft of the National/International paper assignment **MUST** be submitted in a .doc, .docx, or .pdf format to Canvas. If you have submitted correctly, you will see a screen that confirms your submission and you can check the gradebook to see that the assignment has been submitted.

### *Late Work Policy*

While late work is **highly** discouraged, I understand that sometimes “life happens.” I will accept work up to 48 hours after the assigned due date.

**There will be a 15% grade reduction per day**

**Murphy’s Law:** “Anything that can go wrong, will go wrong.” Laptops are stolen. Printers run out of ink. Hard drives crash. The campus wireless connection fails. So, do not wait until the last minute to submit your assignments and **SAVE OFTEN**.

- Always save duplicates of your work on an external source (e.g., flash/thumb drive, Google Drive, and/or Dropbox.com)!
- For your protection, keep all assignments that are graded and handed back to you until final grades have been submitted at the end of the semester

### *Correspondence*

All out of class correspondence will be conducted through email and Canvas. Make sure you can access these accounts this week, and let me know if you have any problems. Please note that I cannot talk about grades via email. If you have a question/concern about your grade on an assignment, you need to see me in person within **two weeks** of the grade being posted if you’d like to dispute your grade on the assignment.

Email: anniebeck@uky.edu; Office: LCLI 310 Office Suite

### *Attendance and Timeliness*

You are expected to be in class every day so you can benefit as much as possible from this course. This class is a community whose success depends on everyone’s participation. There are multiple ways in which absences can affect your final grade. **Attendance is worth 60 points during the semester.** Each class period, you will be asked to do a short “warm-up” writing or speaking activity during the first 5 minutes of class. **If you come after the first 5 minutes of class, you will not receive your attendance points for the day.** These assignments will not be formally graded; rather, you will be rewarded points for completion. Attendance points will be recorded in Canvas at least every two weeks so you may monitor your attendance progress. The last page of the syllabus contains two “freebie” coupons. **You are entitled to 2 unexcused absences, no questions asked, but the freebie coupons may not be used on any speech or peer review day.** You must turn your coupon in to your instructor the class period following your absence in order to redeem it.

If you are absent on a day when an assignment is due, you will be allowed to hand in or make up that work **only** if the absence is **officially excused**. You will be asked to provide official written documentation for excused absences within one week of the absence. If you do not turn in the

written documentation on time, the absence will be counted as unexcused. Please see the definition of excused absences in the next section.

If you know ahead of time that you will be absent from class without an unexcused absence, please discuss this with your instructor and turn in any assignments ahead of time. Excuses for university-sponsored activities must be made *prior* to such absences. **No make-up work is available for in-class exercises or workshops unless approved in advance by your instructor.**

**Note:** Students are required to attend class whenever any student is scheduled to speak. If you miss class on a speaking day, 5 points will be deducted from your course grade. Students are strongly encouraged to withdraw from the class if more than 20% of the scheduled classes for the semester are missed per university policy.

**Note:** Please reference the definition of excused absences in the current edition of *Student Rights and Responsibilities* or on the web at <http://www.uky.edu/StudentAffairs/Code/>. For any emergency situation that arises, **e-mail your instructor** as soon as you know about the situation.

**If you fail to complete any of the major assignments (essays or speeches), this will result in an “E” for the course.**

For any emergency situation that arises, call the Instructional Communication Division office (859-257-8370) to leave a message. Also, be sure to email your instructor as soon as you know about the situation.

### *Excused Absences*

Students need to notify the professor of absences prior to class when possible. S.R. 5.2.4.2 defines the following as acceptable reasons for excused absences: (a) serious illness, (b) illness or death of family member, (c) University-related trips, (d) major religious holidays, and (e) other circumstances found to fit “reasonable cause for nonattendance” by the professor.

Students anticipating an absence for a major religious holiday are responsible for notifying the instructor in writing of anticipated absences due to their observance of such holidays no later than the last day in the semester to add a class. Information regarding dates of major religious holidays may be obtained through the religious liaison, Mr. Jake Karnes (859-257-2754).

### *Verification of Absences*

Students may be asked to verify their absences in order for them to be considered excused. Senate Rule 5.2.4.2 states that faculty have the right to request “appropriate verification” when students claim an excused absence because of illness or death in the family. Appropriate notification of absences due to university-related trips is required **prior** to the absence. In this course, you must provide appropriate documentation of an excused absence within one week of the absence.

**Important Fall Semester Dates** <http://www.uky.edu/registrar/content/spring-2016-semester>

**January 20:** Last day to add a class for the spring semester

**February 3:** Last day to drop a course without it appearing on the student's transcript

**February 10:** Last day to officially withdraw from the university or reduce course load and receive a 50% refund

**March 11:** Midterm grades posted by this date\*

**April 1:** Last day to withdraw from the university or reduce course load.

**May 9:** Final grades posted by this date\*

\*This is the final deadline for submission of grades online in the grading portal by midnight

*Academic Integrity*

Per university policy, students shall not plagiarize, cheat, or falsify or misuse academic records. Students are expected to adhere to University policy on cheating and plagiarism in all courses. The minimum penalty for a first offense is a zero on the assignment on which the offense occurred. If the offense is considered severe or the student has other academic offenses on their record, more serious penalties, up to suspension from the university may be imposed.

Plagiarism and cheating are serious breaches of academic conduct. Each student is advised to become familiar with the various forms of academic dishonesty as explained in the Code of Student Rights and Responsibilities. Complete information can be found at the following website: <http://www.uky.edu/Ombud>. A plea of ignorance is not acceptable as a defense against the charge of academic dishonesty. It is important that you review this information as all ideas borrowed from others need to be properly credited.

Part II of Student Rights and Responsibilities (available online <http://www.uky.edu/StudentAffairs/Code/part2.html>) states that all academic work, written or otherwise, submitted by students to their instructors or other academic supervisors, is expected to be the result of their own thought, research, or self-expression. In cases where students feel unsure about the question of plagiarism involving their own work, they are obliged to consult their instructors on the matter before submission.

When students submit work purporting to be their own, but which in any way borrows ideas, organization, wording or anything else from another source without appropriate acknowledgement of the fact, the students are guilty of plagiarism. Plagiarism includes reproducing someone else's work, whether it is a published article, chapter of a book, a paper from a friend or some file, or something similar to this. Plagiarism also includes the practice of employing or allowing another person to alter or revise the work, which a student submits as his/her own, whoever that other person may be.

Students may discuss individual assignments among themselves or with an instructor or tutor, but the student must do the actual work. When a student's assignment involves research in outside sources of information, the student must carefully acknowledge exactly what, where and how he/she employed them. If the words of someone else are used, the student must put quotation marks around the passage in question and add an appropriate indication of its origin for essays and papers and in the form of "oral footnotes" in public speeches. Making simple changes while leaving the organization, content and phraseology intact is plagiaristic. However, nothing in these Rules shall apply to those ideas, which are so generally and freely circulated as to be a part of the public domain (Section 6.3.1).

**Please note: Any assignment you turn in may be submitted to an electronic database to check from plagiarism.**

### *Accommodations Due to Disability*

If you have a documented disability that requires academic accommodations, please see your instructor as soon as possible during scheduled office hours. In order to receive accommodations in this course, you must provide your instructor with a *Letter of Accommodation* from the Disability Resource Center (Multidisciplinary Science Building, Suite 407, at the corner of Rose Street and Huguelet Drive, 859-257-2754, email address: dtbeac1@uky.edu) for coordination of campus disability services available to students with disabilities.

### *Military Members and Veterans*

We recognize the complexities of being a member of the military community and also a student. If you are a member of the military or a military veteran or dependent, please inform your instructor if you are in need of special accommodations. Drill schedules, calls to active duty, mandatory training exercises, complications with GI Bill disbursement, and other unforeseen military and veteran related developments can complicate your academic life. If you are aware of a complication, we will work with you and put you in contact with university staff members who are trained to assist you. Please contact the Coordinator of the University of Kentucky Veterans Resource Center at 859-257-1148 for additional assistance. Visit <http://www.uky.edu/veterans> for more available resources.

## **CLASS CONDUCT**

### *Ask Three, Then Me*

I receive hundreds of e-mails every week, many from students asking questions that could easily have been answered by reading the syllabus or asking a classmate. Thus, BEFORE e-mailing me, please follow these steps:

- Consult the class schedule and syllabus.
- Check Blackboard.
- Confer with three classmates.

If you still don't know the answer to your question, you may e-mail me.

*I won't reply to a question that could be answered by following these steps.*

### *Be a Respectful Audience Member*

First, attend all presentations, whether you are speaking or not. Second, be courteous and attentive. Third, remove all objects (phones, computers, newspapers, speaking notes, etc.) that might distract you. **I take this policy quite seriously.** I reserve the right to reduce a disrespectful audience member's grade if I observe egregious offenses.

### *Responsible Technology Use*

**E-mail:** During the semester, you will receive e-mails from me with updates and reminders. You are expected to regularly check your official UKY e-mail address. I will only respond to emails that are written using proper grammar. This includes using correct punctuation within and at the end of sentences, spelling words correctly, and using proper capitalization. Writing emails to your friends/family can be informal, but when you start writing emails to your

instructors, professors and potential employers, they should be well written with as few mistakes as possible.

- When corresponding with me, please (a) use a descriptive subject line, (b) include a respectful greeting (e.g., “Hi Professor (or Ms.) Beck”), and (c) fully sign your name and section number.
- Typically, I will respond to your e-mail within 24 hours, although my response time will be slower on weekends.

**Learning requires focus. Thus, unless we are using your personal devices for a class-related activity, they should be put away.**

- Throughout the semester, we will be using your devices to conduct online research, collectively brainstorm, etc. We will refer to these technology-related activities as “screen up” time. During announced “screen up” time, you will be encouraged to use your devices liberally.
- However, many of our class periods will be “screen down,” meaning that your personal devices should be put away so they don’t tempt you. This is especially true during speeches or if a video is being shown. The only exception is if you have official documentation from Disability Services indicating that a laptop or similar device is necessary for your learning.
- Turn cell phones on silent for the duration of class. Not on vibrate, but silent. This includes all devices that make noise (texts, calendar alerts, music, etc.).
- Inappropriate media use greatly increases your chances of being called on and pulled back into the class discussion. If it continues, I will ask you to leave.

## **PEER GROUPS**

Because most writers, educators, and other professionals must learn to work collaboratively, you will collaborate--cheerfully--with your peers both in and out of class. I will ask you to form groups this semester. While I do not expect you to develop life-long friendships through this process, it has been known to happen in my classes! Treat everyone in this class as a valued colleague, and you will have few problems. *That means that you will honor all deadlines agreed to by your classmates as though I was the one who set them and in general be respectful.* Consequences for "slacking" may result in anything ranging from a full letter grade deduction for the assignment to a zero (determined on a case-by-case basis).

## **EXTRA CREDIT**

I may identify extra credit opportunities during the course of the semester that will augment what we’re doing in the classroom. These opportunities may include research study participation, campus events, Presentation U Power Hours, etc. Extra credit is not guaranteed and the maximum number of points you may receive is ten. If extra credit is offered, it will be announced in class and/or posted on Canvas.

## **CANVAS**

Things happen over the course of a semester, which means that the daily schedule may change during the semester. You will be responsible for checking the online syllabus and schedule before beginning your homework for each of our class meetings for any changes or updates. I

will post all assignments on Canvas. If you lose an assignment page or handout, you are expected to get a copy from Canvas rather than from me.

## **ADDITIONAL STUDENT RESOURCES**

**The Presentation U Tutoring Center@The Hub** is located in B-24 of the W. T. Young Library (phone 859-218-5186). Presentation U provides tutoring assistance and training with multimodal communication skills and projects. Both UK faculty and students have the opportunity to attend workshops and work individually with highly trained faculty members, graduate students, and peer tutors. Come see us if you would like help brainstorming potential project topics, constructing outlines, using APA or MLA style, practicing oral presentations, as well as designing/constructing/using effective presentational aids (e.g., PowerPoint, Prezi, websites, videos, and digital projects). When you come to the Presentation U Tutoring Center@ The Hub, YOU can become the Ultimate Presentation. Visit [UK | Undergraduate Education | Presentation U!](#) to check out our hours of operation and/or to schedule an appointment. Presentation U! also offers a satellite location on the 1st floor of Champions Court I. This location offers the same services as Presentation U @ the Hub to assist students with their multimodal communication needs.

**The Multimodal Communication Lab (MC3)** is located in 107A Grehan (phone: 859-218-0221 or 859-257-8370). The MC3 is your go to location for assists on class presentations of all types. You have the opportunity to work one-on-one with peer tutors with experience and specifically trained in presentational methods. We offer several resources: Brainstorm potential oral, written, and visual presentation topics; organize content and develop outlines; use proper APA/MLA style in outlines and papers; develop and use effective presentational aids, including PowerPoint, poster sessions, and Prezi, improve public speaking delivery; and Create effective digital texts (e.g., websites, blogs). You can also schedule an appointment online at: <http://comm.uky.edu/student-info/mc3>

**The Study** located in 306 Complex Commons Building, is responsible for programs and services for students intended to promote effective learning strategies in and out of the classroom in order to enhance the academic experience of all students at the University of Kentucky. For more details check out the website at: <http://www.uky.edu/AE/>

**The Writing Center** is located in W. T. Young Library, Room 108B in the Hub (phone: 859-257-1368). The staff can help you identify and correct problems with your writing. You can also schedule an appointment online at: <http://wrd.as.uky.edu/writing-center>

**The Media Depot** is located in the basement of William T. Young Library and has video and audio recording rooms, computers for editing multimedia projects, collaborative spaces, and staff to assist students with multimedia needs: <http://www.uky.edu/ukat/mediadepot>

## **DESCRIPTION OF COURSE ACTIVITIES AND ASSIGNMENTS**

This semester, you will complete an array of major assignments, each of which will have an oral, written, and visual component. You will revise your projects based on instructor comments and comments by your classmates. You will also complete several minor assignments to demonstrate writing, small group, and persuasive speaking skills, as well as persuasive writing, interpersonal, group dynamics, and public speaking evaluation skills.

## ASSIGNMENT DESCRIPTIONS AND POINT VALUES

### **Weeks 1/2 and Weeks 15/16: *Pre-test/Post-test (10 points)***

Each Composition and Communication student is required to complete a pre-test (5 points) at the beginning of the semester and a post-test (5 points) at the end of the semester for assessment purposes. The pre-test link (available the first two weeks of the semester):

<http://comm.uky.edu/courses/cis111/pretest>

**Due: Friday, January 15<sup>th</sup>**

The post-test link (available the final two weeks of the semester):

<http://comm.uky.edu/courses/cis111/posttest>

You will also receive an email reminder with a link for the surveys. The pretest will be open during the first two weeks of the semester and the posttest will be open during the last two weeks of the semester.

**Due: Friday, April 29<sup>th</sup>**

### **Week 1: *Video Introduction (10 points: 5 points for video, 5 points for commenting on 3 peers videos)***

You will prepare a brief 1-2 minute video introduction of yourself and post it to the Discussion Section on Canvas. This is your chance to introduce yourself to your instructor and your classmates. All videos should include name, major, year in school, and then a little about what makes you unique. Include an aspect of yourself that others may find interesting or surprising. This will help me (and your classmates) remember your name (for example, “Oh yes, Tim, you’re the student who rides a unicycle around campus.”).

**Video Due: Friday, January 15<sup>th</sup>**

**Comments Due: Wednesday, Jan. 20<sup>th</sup>**

### **Week 2: *This I Believe Speech (20 points)***

This is a 3-minute speech delivered during class where you introduce yourself and share your own statement of personal belief. You will focus on one core belief and support why you hold this core belief using specific examples and events from your life experiences. For example, you may share a time when you first developed the belief and/or a time when it was further clarified or even modified. Support for this speech will come from personal experiences and stories; no outside research is required. You must include at least one object, picture, or other visual aid (projected onscreen so it is easily visible to all those in your audience) to help support what you are saying. Examples of this type of storytelling are available at <http://thisibelieve.org/>

**Due: Wednesday, January 20<sup>th</sup>**

### **Week 4: *Ad Gone Bad Mini-Paper (25 points)*      **Due: Friday, February 5<sup>th</sup>****

In order to construct a strong argument, it is often helpful to breakdown an argument – particularly one that didn’t work well. Based on Ch. 1 in *The Purposeful Argument*, you will analyze an “Ad Gone Bad.” After selecting an ad that didn’t work from those provided by your Instructor, you will explain how the persuasion didn’t work in the ad and where you think the argument broke down. The paper will be 2-3 pages, include 1 image, and have, at the minimum, the textbook cited as a source. This paper will be written in APA format. This mini-paper will be submitted under Assignments in Canvas.

**Week 7: *Annotated Bibliography (25 points)***

In order to help you evaluate sources for your issue paper focused on a national/international public issue of importance to you (see Week 9), you will first create an annotated bibliography.

The annotated bibliography assignment asks you to provide annotations for 5 credible sources.

These annotations will include:

- An APA citation for the source
- A sentence summary of the source
- A sentence about the credibility of the source
- A sentence explaining how you plan to use the source in your paper.

**Due: Wednesday, February 17<sup>th</sup>**

**Week 9: *National/International Issue Paper (100 points)***

As an individual, you will identify a controversial issue of national or international importance that you are interested in studying. This paper should be written for a “lay audience” – that is, anyone who is unfamiliar with your topic should still be able to understand the stance you are taking (you need to “pick a side” and argue it) and the evidence you use to support your claims.

Based on research you conduct to learn more about this topic, you will write a paper taking a clear position on this issue, while also addressing at least 1 opposing argument, using evidence and reasoning to support your claims. Your paper must be 1500 words (double-spaced, TNR, 12-point font, 1” margins, not including cover page, abstract, or references) and integrate at least 8 relevant and credible external sources as well as 2 images to support your ideas. It must be typed according to proper APA style. **You will turn in a first draft as well as a final draft of this assignment.**

**Draft (10 points)/Peer Review Due (15 points): Monday, February 29<sup>th</sup>**

**Final Paper Due on Canvas: Friday, March 11<sup>th</sup>**

**Week 12: *Starting Line-Up Group Video Presentations (20 points)***

As a group, you will participate in one social activity outside of class time before constructing a 3-4 minute video presentation. Your presentation will include, at the very least, your group name, group logo, and group motto, as well as describe the social activity you engaged in together. You will include things you learned about one another in the process. Each person must speak in the video. In addition, you are strongly encouraged to visit the Media Depot (in basement of W.T. Young Library) during the creation of this presentation. They have excellent staff members who will assist you with video creation, design and editing.

**Due: Wednesday, March 30<sup>th</sup>**

**Weeks 15 and 16: Local/Community Issue Project (150 points total) Due: Wednesday, April 20<sup>th</sup>**

Using Monroe's Motivated Sequence as a guide, you will present a case intended to persuade your audience on a solution to an issue that has relevance to either the Lexington community or the University of Kentucky campus community. Instructors may provide you with a list of issue from which to choose, or instructors may let you choose your topics as a group. This will vary by instructor.

Groups consist of 4-6 members, and are assigned by the instructor. Each member of the group is required to speak for 4-6 minutes during the presentation. The presentation grade includes both a group component and an individual component.

Each team will also produce a brief (approx. 2 minute) video to complement its argument. It may take the form of a PSA, but must enhance the presentation in some way.

Symposium Speech: 100 points

Digital Project: 50 points

**Finals Week:**

***Final Reflective Video (20 points); Due on Canvas: Monday, May 2<sup>nd</sup> at 8 am***

Your final assignment is to provide some advice to incoming CIS 111 students. What was your favorite part of the course? What was the biggest challenge? What can they do to be particularly successful? What are the "big picture" lessons you'll take with you as you go through the rest of your college career? This final reflective speech should be 2 to 3 minutes, and may be shared with future students in CIS 111.

**Ongoing Assignments:**

***Impromptu Speeches (10 points)***

In preparation for final speeches, you will be given a topic when you come to class and after a few minutes to prepare, will present an impromptu speech to the class.

***Group Dynamics Grade (10 points) Due on Canvas: Wednesday, April 20<sup>th</sup>***

Throughout the semester, you will be working with a group on several projects, small and large. At the end of the term, you will be asked to provide a group dynamics assessment of each group member and yourself. This 10-point grade will be calculated based on how well you worked with your group based on both their assessment and my evaluation.

***Outlines, drafts, peer reviews (50 points) \*See above and schedule for individual due dates***

Throughout the semester, you will be asked to turn in drafts of your papers, outlines for your symposium speech and will participate in peer review of these items before you turn them in for a final grade.

*MindTap Activities (40 points) \*See schedule for due dates*

There will be a variety of ways to measure your engagement in the class and with the online course material. This engagement is to be completed prior to class time to prepare you to more fully participate in class.

*Attendance (60 points)*

Each class period, you will be asked to do a short “warm-up” writing or speaking assignment during the first 5 minutes of class. If you come after the first 5 minutes of class, you will not receive your attendance points for the day. These assignments will not be formally graded; rather, you will be awarded points for completion. Attendance points will be recorded in Canvas at least every two weeks so you may monitor your attendance progress.

**Total Points: 550**

**GRADING SCALE: Total Points Possible = 550**

- A = 495 to 550 (90% or above)
- B = 440 to 494 (80%—89.9%)
- C = 385 to 439 (70%—79.9%)
- D = 330 to 384 (60%—69.9%)
- E = 329 & below (59.9% or below)

**Mid-term Grade:** Mid-term grades will be posted in myUK by the deadline established in the Academic Calendar (<http://www.uky.edu/Registrar/AcademicCalendar.htm>).

**Final Exam Information:** There will be NO final exam, instead you will have your final reflection video. Due: *Monday, May 2<sup>nd</sup> at 8 am via Canvas*

## Tentative CIS 111 Course Schedule

<b>Date</b>	<b>Topic</b>	<b>Have Read/Completed</b>
W 1/13	Introduction; What is multimodal communication?	Review syllabus on Canvas before class; Introduce Video Introduction
F 1/15	This I Believe Intro	<b>*Video Introduction Due by 5 PM on Canvas Discussion Board (5 points)</b> <b>*Complete Course Pre-Test (5 points)</b>
M 1/18	<b>MLK JR. HOLIDAY—NO CLASS!</b>	
W 1/20	<b>This I Believe Speeches (20 points)</b>	<b>*Comments about classmates' video introduction speeches due on Canvas by the start of class (5 points)</b>
F 1/22	<b>This I Believe Speeches (20 points)</b>	
M 1/25	<b>This I Believe Speeches (20 points)</b>	<b>Homework:</b> Make sure you have <b>MindTap</b> ready to go for our first homework assignment due on Wednesday
W 1/27	Intro to Rhetorical Appeal/Intro to Ad Gone Bad Assignment	<b>Homework:</b> Work through <b>MindTap</b> : “Ethos, Pathos, and Logos,” and complete <b>Writing Activity (5 points)</b>
F 1/29	Ad Gone Bad In-Class Workshop	
M 2/1	Intro to Argument: Toulmin-Based Argument	<b>Homework:</b> In <b>MindTap</b> : Read “Toulmin-Based Argument” <b>(5 points)</b>
W 2/3	Intro to “National/International Issue Essay” and Topic Selection	
F 2/5	Topic Selection Brainstorming Session	<b>* “Ad Gone Bad” Due by the start of class on Canvas (25 points)</b>
M 2/8	UK Library’s Module about Research/Intro to Annotated Bibliography	<b>Homework:</b> In <b>MindTap</b> : Read “Research Basics,” and Complete <b>Your Turn 3a. (5 points)</b>
W 2/10	Paraphrasing, Summarizing, and Annotated Bibliography Practice	
F 2/12	APA Format Review	
M 2/15	Analyzing Arguments/Avoiding Fallacies	<b>Homework:</b> In <b>MindTap</b> : Read “Logical Fallacies,” and Complete <b>Your Turn 5b and 5c (10 points)</b>
W 2/17	Counter-Argument and Rebuttal	<b>*Annotated Bibliography due by the start of class on Canvas (25 points)</b>
F 2/19	Using Visuals in Writing	<b>Homework:</b> In <b>MindTap</b> : Read “Using Visuals and Humor,” and Complete <b>Your Turn 12c (5 points)</b>
M 2/22	Fallacy Overview and Scavenger Hunt	
W 2/24	Transitions and Writing Flow	
F 2/26	Out-of-class Workday: “Writing Workshop” Posted on Canvas	<b>*Complete “Writing Workshop” on Canvas Discussion by 5 pm</b>
M 2/29	In-class workday National/International Issue Essay Peer Review	<b>Draft of National/International Issue Essay Due on Canvas AND Bring a Hard Copy to Class for Peer Review (10 points for the Draft; 15 points for completing the peer review)</b>

W 3/2	Revision, Editing, and Polishing	
F 3/4	Group Formation; Complete Group Formation Survey	
M 3/7	Introduction to Local/Community Issue Project and Intro of Starting Lineup Video	<b>Homework:</b> In <b>MindTap</b> Read “Persuasive Speaking,” and Complete <b>Assessment Activity A (5 points)</b>
W 3/9	Impromptu Speeches/Catch Up Day	
F 3/11	Open Office Hours	<b>*National/International Issue Paper due by 5 pm on Canvas (100 points)</b>
M3/14—F3/18	<b>SPRING BREAK—NO CLASS ☺</b>	
M 3/21	Group Check-In Day/Monroe’s Motivated Sequence	<b>Homework:</b> In <b>MindTap</b> Read “Group Communication,” and Complete <b>Assessment Activity A (5 points) **Last MindTap Assignment</b>
W 3/23	Stages of Group Development/Group Roles	
F 3/25	Promoting Effective Group Work/Meetings	<b>*Group Contracts Due (5 points)</b>
M 3/28	Outlining the Local/Community Project	
W 3/30	Working with Video—Digital Project Introduction	<b>* “Starting Line-Up” Presentation Video Due by Start of Class (20 points)</b>
F 4/1	Viewing of Starting Line-Up Presentation Videos	
M 4/4	Group Public Speaking 101: Do’s And Don’ts’	
W 4/6	Out-of-class work day	<b>*Complete assignment in Canvas Discussion “Using Visuals in Speaking” by 5 pm</b>
F 4/8	Out-of-class work day	<b>*Complete assignment in Canvas Discussion “Nonverbal Communication and Delivery” by 5 pm</b>
M 4/11	Instructor Conferences/Rehearsal Days	<b>*Drafts of individual outlines due (10 pts)</b>
W 4/13	Out-of-class work day	<b>**Finalize Local/Community Issue Speech &amp; Digital Project</b>
F 4/15	Out-of-class work day	<b>**Finalize Local/Community Issue Speech &amp; Digital Project</b>
M 4/18	Instructor Conferences/ Rehearsal Days	<b>*Drafts of individual outlines due (10 pts)</b>
Wednesday 4/20 through Friday 4/29	<b>Local Community/Issue Projects</b>	<b>*Local Community Issue Digital Project Reveal (150 points)</b> <b>**ALL FINAL GROUP OUTLINES DUE Wednesday, April 20<sup>th</sup> by 8 am on Canvas (10 points)</b> <b>*Group Dynamics Assessment Due on Canvas (10 points)</b>
F 4/29	<b>Local Community/Issue Projects</b>	<b>Post-test Due (5 points)</b>
<b>Finals Week May 4 - 8</b>	<b>Finals Week; Local Community/Issue Projects</b>	<b>Final Video Reflection Due (20 pts)</b>