

UNIVERSITY OF KENTUCKY

CIS 110: Composition and Communication

Semester/Term: Summer Session 2020 (8 weeks)

Class Meeting Dates: 6/11/2020 - 8/6/2020

Credit Hours: 3

Course Section: 211

Meeting Days/Time/Location: Online

Instructor Information

Instructor: Kody Frey, Ph.D.

Office Address: 326 Lucille Little Library

Email: tkfr222@uky.edu

Virtual office hours: Wednesdays: 1-4 pm via Zoom or by scheduled appointment

Preferred Method of Communication: Email or Twitter (@TKFrey)

Course Description

Composition and Communication I is the introductory course in a two-course sequence designed to engage students in composing and communicating ideas using speech, writing, and visuals. Students will develop interpersonal communication, critical thinking, and information literacy skills by exploring what it means to be engaged, twenty-first century citizens. Students will practice composing, critiquing, and revising ideas based on personal experience, observation, and fieldwork in the community, culminating in several discrete projects using oral, written, and visual modalities.

Student Learning Outcomes

In this course, students will demonstrate the ability to...

- Compose written texts and deliver oral presentations that represent relevant and informed points of view appropriate for the audience, purpose, and occasion.
- Analyze, create, and use visual media as both independent and interconnected forms of communication.
- Demonstrate an awareness of appropriate strategies used to communicate effectively in different situations (e.g., public speaking, interpersonal) and contexts (e.g., face-to-face, digital).
- Work with design elements (font, size, line, color) to successfully incorporate design principles (contrast, alignment, repetition, and proximity) as part of effective composition
- Employ research skills to find, analyze, evaluate, and properly cite pertinent primary and secondary sources, using relevant discovery tools (e.g. InfoKat, Library Databases, Google), as part of the process of composing work in written, oral, and visual modes.
- Organize, revise, practice, edit, and proofread (for grammar and mechanics) their own and other student work flexibly and effectively to improve the development and clarity of ideas.
- Define goals for improving/revising work and devise effective plans for achieving those goals, in collaboration with peers, instructor, and librarians.
- Employ and evaluate interpersonal communication skills.

Online Course Format

CIS 110 is an 8-week course broken up into eight modules (1 module per week). Each module will consist of (1) an overview page that will introduce you to the content we will be learning about, (2) an instructional content page that houses readings, videos, and additional materials, (3) various learning activities and assessments, such as discussions, assignments, and quizzes, and (4) a summary page that provides a recap of your weekly deliverables.

Each module will be available on **Monday at 6:00 AM**; you will then have the whole week to work through the content, activities, and assessments. All materials will be **due by 11:59 PM on Sunday evenings**. Please note that your activities and assessments will have various deadlines throughout the week; this is to help keep you working consistently on course content rather than waiting until the last minute. Due to various assignments that require coordination and peer interaction, you will not be able to work past the current week.

Moreover, because this course is taught online, you **MUST** have or be willing to do the following:

- Students enrolled in this course must have access to recording equipment (iPad, phone camera, computer camera, video camera, etc.). This is your responsibility, and if you cannot find any way to record, you should contact me as soon as possible to work out a solution. If possible, you may also want to check your local library for options to check out recording equipment.
- You will be asked to upload your speech videos to YouTube and provide the link. For some assignments, recording directly into Canvas may also be an option; this will be specified in each assignment.
- Students must be willing to engage with their classmates. Throughout this course, you may be asked to participate in discussions with and provide constructive feedback to your classmates. This is an important part of the learning process and will be very beneficial to you.
- As a student enrolled in CIS 110, you are expected to be regularly checking in to the course shell, as well as UKY email, in order to stay up-to-date on course announcements, content, discussions, activities, and assessments. You should expect to be working 3-5 hours per week on this course. It may be helpful to designate specific days/times throughout the week to work on this course, just as you would if attending a course face-to-face.
- You are expected to work independently, be self-motivated, and be able to use the software/hardware to complete each assignment. You should familiarize yourself with all of the software/hardware immediately.

Required Materials

Cooper, T., Kerckmar, S., & Vallade, J. (Eds.). (2017). *CIS 110/111: Composition and communication I & II* (2017-2018 ed). Bedford/St. Martin's. ISBN: 978-1-319-09272-6 *Please confirm that you have the **2017-2018 edition!**

Hacker, D., & Sommers, N. (2016). *A pocket style manual: APA version* (7th ed.). Bedford/St. Martin's. ISBN: 978-1-319-01113-0

Technology Information and Requirements

Technology Requirements

Minimum technical requirements for UK courses and suggested hardware, software, and internet connections are available at [ITS Student Hardware & Software Guidelines](#).

For this course, students will also need:

- Recording equipment (it could be a laptop, phone, iPad, etc.)
- Students may also need access to Google Drive [instructions on setting up Google accounts [here](#)]

Technical Support

For account help, contact UK's [Information Technology Customer Services online](#), by [email](#), or by phone at 859-218-HELP (4357).

Distance Learning Library Services

Carla Cantagallo, Distance Learning Librarian, 859-218-1240

Course Activities and Assignments

POINT DISTRIBUTION		
Assignment	Points Possible	Percentage of Total Grade
Self-Introduction Speech	30	3.75%
Public Speaking Analysis	50	6.25%
Assignment Revision & Reflection Video	50	6.25%
Informative Essay Draft	20	2.5%
Essay Peer Review	10	1.25%
Final Informative Essay	150	18.75%
Infographic	50	6.25%
Demonstration Speech	50	6.25%
Informative Speech Outline Draft	10	1.25%
Outline Peer Review	10	1.25%
Final Informative Speech Outline	50	6.25%
Informative Speech	150	18.75%
Quizzes	100	12.5%
Workshops, Homework, Engagement	50	6.25%
Final CIS 110 Video Reflection	20	2.5%
TOTAL	800	100%

Summary Description of Course Assignments

Below is a brief description of each assignment in CIS 110. More detailed information and grading rubrics are provided in Canvas, and assignments will be discussed in class as they become relevant.

Self-Introduction Speech (30 points)

You will prepare a 2-3 minute speech of self-introduction, incorporating an object that represents something about you. You may use a maximum of three, one-sided notecards and will not use a podium.

Public Speaking Analysis (50 points)

For this assignment, you will find and watch a public presentation and analyze the effectiveness of the *content* and *delivery* while considering the historical situation and intended audience(s).

Assignment Revision & Video Reflection (50 points)

After submitting and receiving feedback on your Public Speaking Analysis, you will go back through and revise your paper using track changes. You will also record a video reflecting on your revision process, as well as your strengths and weaknesses as a writer and your goals for improvement.

Essay Draft & Peer Review (30 points)

You will complete a rough draft of your essay (20 points) and participate actively and thoughtfully in the peer review process (10 points) prior to submitting the final version of your informative essay.

Informative Essay (150 points)

For this assignment, you will have three options of topics to address. First, after reviewing each option, you will choose your preferred topic and review the associated reading, reviewing communication concepts that you are required to integrate into your essay. Second, you will conduct research on this topic, paying particular attention to the credibility of the sources you are locating; you are required to include at least 5 external and credible sources. Third, you will write a 4-5 page essay, making sure that you are thoroughly synthesizing and integrating your research, as well as accurately applying the required communication concepts associated with your topic option.

Infographic (50 points)

Using research from your informative essay, you will use principles of design to create a visually appealing infographic.

Demonstration Speech (50 points)

For this assignment, you will prepare a 3-4 minute speech that teaches your audience a skill through your own demonstration.

Speech Outline Draft & Peer Review (20 points)

Before submitting a final speech outline, you will complete a draft (10 points) and actively and thoughtfully participate in the peer review process (10 points) prior to submitting the final version of your outline.

Final Speech Outline (50 points)

You will complete a typed formal outline with your speech. This outline should follow standard outline formatting rules, be written in complete sentences, and should also include all relevant source citations and a reference page. Outlines should be submitted to Canvas on the due date provided by your instructor.

Informative Speech (150 points)

For this assignment, you will prepare a speech that informs your audience about a topic of your choosing, with the goal of increasing your audience's knowledge about and understanding of this topic. You will need to include outside research and a digital presentation (e.g., PowerPoint, Prezi) in your speech.

Quizzes

On 4 different occasions, you will complete a quiz to check your comprehension of course readings and lecture material. Each quiz will consist of 25 questions worth 1 point each. You will have 25 minutes to complete the quiz. Due dates for the quiz are located within the course schedule.

Workshop, Homework, Engagement (50 points)

Throughout the semester, there will be several workshops, activities, assignments, and discussions that you should participate in to demonstrate your engagement in the course. Failure to participate in any of these requirements or show consistent engagement in the course content will result in fewer earned points in this area.

Final CIS 110 Video Reflection (20 points)

As you think about your experiences this semester, you will reflect on and answer the provided questions in a video format, which you will upload to YouTube and submit via a link in Canvas.

Submission of Assignments

All written assignments (first/rough and final drafts) **MUST** be submitted in a .doc, .docx, or .pdf format to Canvas. If you have submitted correctly, you will see a screen that confirms your submission and you can check the gradebook to see that the assignment has been submitted. Speaking assignments will be submitted by uploading your video to YouTube and providing the link in Canvas. Make sure that links to videos or any media uploads work **BEFORE** submitting them; you should also check to make sure they work after you submit. **If I cannot access your video, you will receive a zero.**

*Note: Emailed assignments will NOT be accepted under any circumstances. All assignments must be submitted through Canvas.

Recorded Speech Guidelines

Please keep the following guidelines in mind when recording your speeches for this ...

- **All recorded speeches must be UNEDITED, unless otherwise instructed.** If it is edited, you will receive a ZERO for the assignment. One of the benefits of taking an online speech class is that you can submit the best speech you record, so editing is absolutely unacceptable.

- **Your recorded speeches should show you standing and you should be visible from the waist up.** The camera should not be zooming in or out – it should stay in one position. If you can't see something, it's too small for the presentation.
- Speeches should be extemporaneous, meaning that you know the material but do not read the entire time. It is acceptable to look at your notes occasionally, but they should not be a "crutch."
- Keep a copy of your speech for your own records.

Late Assignments

All assignments are due at the time indicated in the class schedule or on Canvas. Late assignments will receive a score of 60% (the minimum to pass the assignment). Assignments more than 7 days late will receive a 0. You are expected to devote a sufficient amount of time out of every day to working on this class and to stay on top of the content, assignments, and deadlines. If you encounter problems, please let me know right away. Like most instructors, I am more understanding if you keep me informed.

Grading and Grading Scale

I operate with the 24/7 rule. This means that, once you receive a graded assignment back, you must wait at least 24 hours to come and discuss it with me. I am more than happy to discuss grades with you, but I ask that you take the time to thoroughly review the feedback provided beforehand and carefully compare your work with the assignment requirements and grading rubric. You must also come and talk to me within one week (7 days) of receiving the grade. Once that one-week period has passed, the grade will not be changed under any circumstances. Please note: when you come to discuss a grade, make sure you have prepared a thoughtful justification for why you deserve a different grade than you received.

Percentage	Total Points	Final Grade
90-100%	720-800	A
80-89%	640-719	B
70-79%	560-639	C
60-69%	480-559	D
59% and below	0-479	E

Please NOTE: I absolutely **CANNOT** legally discuss grades via email or Canvas. If you have questions or issues related to a grade, you **MUST** set up a virtual meeting with me.

Once you have totaled all your major and minor assignments (listed above), compare your total points to the table above to determine your final grade in CIS 110:

Mid-term Grade

Mid-term grades will be posted in myUK by the deadline established in the Academic Calendar (<http://www.uky.edu/registrar/calendar>).

Final Exam Information

Although there is no actual final exam in this course, we reserve the right to use this time if needed (e.g., in the case of major weather events that put us way behind during the semester).

Course Policies and Classroom Expectations

Excused Absences (Senate Rules 5.2.4.2)

Senate Rules 5.2.4.2 defines the following as acceptable reasons for excused absences: (a) significant illness, (b) death of a family member, (c) trips for members of student organizations sponsored by an educational unit, trips for University classes, and trips for participation in intercollegiate athletic events, (d) major religious holidays, (e) interviews for graduate/professional school or full-time employment post-graduation, and (f) other circumstances found to fit "reasonable cause for nonattendance" by the instructor of record. **Students should notify the professor of absences prior to class when possible.** For any emergency situation that arises that might prevent you from accessing assignments, contact your instructor as soon as you know about the situation.

Verification of Absences (Senate Rules 5.2.4.1-6)

Students may be asked to verify their absences in order for them to be considered excused. *Senate Rule 5.2.4.2* states that faculty have the right to request appropriate verification when students claim an excused absence due to: significant illness; death in the household, trips for classes, trips sponsored by an educational unit and trips for participation related to intercollegiate athletic events; and interviews for full-time job opportunities after graduation and interviews for graduate and professional school. (Appropriate notification of absences due to University-related trips is required prior to the absence when feasible and in no case more than one week after the absence.)

Religious Observances (Senates Rules 5.2.4.2.1.4)

Students anticipating an absence for a major religious holiday are responsible for notifying the instructor in writing of anticipated absences due to their observance of such holidays. Please check the course syllabus for the notification requirement. If no requirement is specified, two weeks prior to the absence is reasonable and should not be given any later. Information regarding major religious holidays may be obtained through [the Ombud's website](#) or calling 859-257-3737.

Make-Up Work (Senate Rule 5.2.4.2.2)

Students missing any graded work due to an excused absence are responsible: for informing the Instructor of Record about their excused absence within one week following the period of the excused absence (except where prior notification is required); and for making up the missed work. The instructor must give the student an opportunity to make up the work and/or the exams missed due to the excused absence, and shall do so, if feasible, during the semester in which the absence occurred. The instructor shall provide the student with an opportunity to make up the graded work and may not simply calculate the student's grade on the basis of the other course requirements, unless the student agrees in writing.

Excused Absences Due to Military Duties (Senate Rule 5.2.4.2.3.1)

We recognize the complexities of being a member of the military community and also a student. If you are a member of the military or a military veteran or dependent, please inform your instructor if you are in need of special accommodations. Drill schedules, calls to active duty, mandatory training exercises, complications with GI Bill disbursement, and other unforeseen military and veteran related developments can complicate your academic life. If you are aware of a complication, we will work with you and put you in contact with University staff members who are trained to assist you. Please contact the Coordinator of the University of Kentucky Veterans Resource Center at 859-257-1148 for additional assistance. Visit <http://www.uky.edu/veterans> for more available resources.

If a student must be absent for one-fifth or less of the required course interactions (e.g., class meetings) due to military duties, the following procedure apply:

1. Once a student is aware of a call to duty, the student shall provide a copy of the military orders to the Director of the Veterans Resource Center. The student shall also provide the Director with a list of her/his courses and instructors.
2. The Director will verify the orders with the appropriate military authority and on behalf of the military student, notify each Instructor of Record via Department Letterhead as to the known extent of the absence.
3. The Instructor of Record shall not penalize the student's absence in any way and shall provide accommodations and timeframes so that the student can make up missed assignments, quizzes, and tests in a mutually agreed upon manner.

Academic Integrity - Prohibition on Plagiarism (Senate Rules 6.3.1)

Per University policy, students shall not plagiarize, cheat, or falsify or misuse academic records. Students are expected to adhere to University policy on cheating and plagiarism in all courses. The minimum penalty for a first offense is a zero on the assignment on which the offense occurred. If the offense is

considered severe or the student has other academic offenses on their record, more serious penalties, up to suspension from the University may be imposed.

Plagiarism and cheating are serious breaches of academic conduct. Each student is advised to become familiar with the various forms of academic dishonesty as explained in the Code of Student Rights and Responsibilities. Complete information can be found at the following website:

<http://www.uky.edu/Ombud>. A plea of ignorance is not acceptable as a defense against the charge of academic dishonesty. It is important that you review this information as all ideas borrowed from others need to be properly credited.

Senate Rules 6.3.1 (see <http://www.uky.edu/Faculty/Senate/> for the current set of *Senate Rules*) states that all academic work, written or otherwise, submitted by students to their instructors or other academic supervisors, is expected to be the result of their own thought, research, or self-expression. In cases where students feel unsure about a question of plagiarism involving their work, they are obliged to consult their instructors on the matter before submission.

When students submit work purporting to be their own, but which in any way borrows ideas, organization, wording, or content from another source without appropriate acknowledgment of the fact, the students are guilty of plagiarism.

Plagiarism includes reproducing someone else's work (including, but not limited to a published article, a book, a website, computer code, or a paper from a friend) without clear attribution. Plagiarism also includes the practice of employing or allowing another person to alter or revise the work which a student submits as his/her own, whoever that other person may be, except under specific circumstances (e.g. Writing Center review or peer review) allowed by the Instructor of Record or that person's designee. Plagiarism may also include double submission, self-plagiarism, or unauthorized resubmission of one's own work, as defined by the instructor.

Students may discuss assignments among themselves or with an instructor or tutor, except where prohibited by the Instructor of Record (e.g. individual take-home exams). However, the actual work must be done by the student, and the student alone, unless collaboration is allowed by the Instructor of Record (e.g. group projects).

When a student's assignment involves research in outside sources or information, the student must carefully acknowledge exactly what, where and how he/she has employed them. If the words of someone else are used, the student must put quotation marks around the passage in question and add an appropriate indication of its origin. Making simple changes while leaving the organization, content, and phraseology intact is plagiaristic. However, nothing in these Rules shall apply to those ideas, which are so generally and freely circulated as to be a part of the public domain.

Note: Any assignment you turn in may be submitted to an electronic database to check for plagiarism.

[Academic Integrity - Prohibition on Cheating \(Senate Rules 6.3.2\)](#)

Cheating is defined by its general usage. It includes, but is not limited to, the wrongfully giving, taking, or presenting any information or material by a student with the intent of aiding himself/herself or another on any academic work which is considered in any way in the determination of the final grade. The fact that a student could not have benefited from an action is not by itself proof that the action does not constitute cheating. Any question of definition shall be referred to the University Appeals Board.

[Academic Integrity - Prohibition on Falsification/Misuse of Academic Records \(SR 6.3.3\)](#)

Maintaining the integrity, accuracy, and appropriate privacy of student academic records is an essential administrative function of the University and a basic protection of all students. Accordingly, the actual or attempted falsification, theft, misrepresentation or other alteration or misuse of any official academic record of the University, specifically including knowingly having unauthorized access to such records or the unauthorized disclosure of information contained in such records, is a serious academic offense. As

used in this context, "academic record" includes all paper and electronic versions of the partial or complete permanent academic record, all official and unofficial academic transcripts, application documents and admission credentials, and all academic record transaction documents. The minimum sanction for falsification, including the omission of information, or attempted falsification or other misuse of academic records as described in this section is suspension for one semester.

[Accommodations Due to Disability](#)

If you have a documented disability that requires academic accommodations, please see me as soon as possible during scheduled office hours. In order to receive accommodations in this course, you must provide me with a Letter of Accommodation from the Disability Resource Center (DRC). The DRC coordinates campus disability services available to students with disabilities. Visit the [DRC website](#), [email the DRC](#), contact them by phone at (859) 257-2754, or visit their office on the corner of Rose Street and Huguelet Drive in the Multidisciplinary Science Building, Suite 407.

[Non-Discrimination Statement and Title IX Information](#)

UK is committed to providing a safe learning, living, and working environment for all members of the University community. The University maintains a comprehensive program which protects all members from discrimination, harassment, and sexual misconduct. For complete information about UK's prohibition on discrimination and harassment on aspects such as race, color, ethnic origin, national origin, creed, religion, political belief, sex, and sexual orientation, please see [the electronic version of UK's Administrative Regulation 6:1 \("Policy on Discrimination and Harassment"\)](#). In accordance with Title IX of the Education Amendments of 1972, the University prohibits discrimination and harassment on the basis of sex in academics, employment, and all of its programs and activities. Sexual misconduct is a form of sexual harassment in which one act is severe enough to create a hostile environment based on sex and is prohibited between members of the University community and shall not be tolerated. For more details, please see [the electronic version of Administrative Regulations 6:2 \("Policy and Procedures for Addressing and Resolving Allegations of Sexual Assault, Stalking, Dating Violence, Domestic Violence, and Sexual Exploitation"\)](#). Complaints regarding violations of University policies on discrimination, harassment, and sexual misconduct are handled by the Office of Institutional Equity and Equal Opportunity (IEEO), which is located in 13 Main Building and can be reached by phone at (859) 257-8927. You can also visit [the IEEO's website](#).

Faculty members are obligated to forward any report made by a student related to IEEO matters to the Office of Institutional Equity and Equal Opportunity. Students can *confidentially* report alleged incidences through the Violence Intervention and Prevention Center, Counseling Center, or University Health Services.

Classroom Behavior Policies

[Being a Respectful Audience Member](#)

We are a support system for each other because public speaking can be a scary proposition. I expect you to conduct yourselves responsibly and with professional courtesy. Professional courtesy includes respecting others' opinions, being respectful to those who are speaking, and working together in a spirit of cooperation. You should demonstrate these behaviors at all times. I expect that my students remain professional when discussing controversial ideas and remember that debate is an academic process, not an opportunity for personal attacks. Failure to adhere to these policies will result in disciplinary actions with the instructor and/or the university in addition to point deductions for assignments.

[Responsible Technology Use: E-mail](#)

Throughout the semester, you will receive e-mails from me with updates and reminders. You are expected to **regularly check your official UKY e-mail address** – if information is sent to you via email and you do not read it in time to adjust accordingly, this is not my fault.

Email is also the best and preferred way to reach me, and I will be checking it frequently throughout the business day (i.e., Monday-Friday 8:00am-5:00pm). I will not be on email 24/7 and will not expect you to be, either! **Please send all email correspondence to the email address provided above, and put CIS 110 and your section number in the subject line each time.**

Furthermore, practice good mechanics when writing emails! Writing emails to your friends/family can be informal, but when you start writing emails to your instructors, professors, and potential employers, they should be well-written with as few mistakes as possible. All emails should include an appropriate greeting (e.g., "Hello, Mr. Frey,"), a message including full sentences, professional language, correct spelling, grammar, and capitalization, and an appropriate closing. If your email does not include these components, I may choose not to respond. Typically, I will respond to email within 24 hours, although response time may vary. I appreciate strong email etiquette.

Extra Credit

I may identify extra credit opportunities during the course of the semester that will augment what we're doing in class. Extra credit is not guaranteed and the maximum number of points that you may receive is 10. If extra credit is offered, it will be announced in class and/or posted on Canvas.

Canvas

Please become familiar with Canvas, as we will be using it frequently throughout the semester. Important announcements and updates will be distributed through our course site, and most of your assignments will be submitted through Canvas as well. Make sure you **check Canvas daily** for any course updates or important announcements.

ADDITIONAL STUDENT RESOURCES

Presentation U! Peer Tutoring

Come see us if you need help with any of the following: brainstorming project topics, creating outlines, essay writing, research papers, effectively using APA/MLA style, practicing oral presentations, designing and constructing effective visual aids, including PowerPoint, Prezi, websites, videos, and digital projects. Bring your multimodal projects to one of our two conveniently located centers, at the Hub in W. T. Young Library and the Study South in Woodland Glenn III. We open early and stay open late! Visit www.uky.edu/UGE/pres-u for our complete hours. Our tutoring services are available on a drop-in basis as well as a scheduled face-to-face or online appointment. For questions about this service, please contact the Pres U front desk at PresentationU@uky.edu.

Presentation U! Academic Coaching

Academic Coaching is an opportunity for students to work with an undergraduate peer or graduate student to identify strengths and weaknesses related to their learning and study strategies. Our CRLA certified trained coaches will collaboratively work with you on an ongoing basis to develop an action plan, fill in the gaps, and support you to meet your goals. You can schedule an individual coaching appointment or drop-in. Please visit <https://www.uky.edu/acadcoach/> to view our drop-in schedule or make an appointment. For questions about this service, please contact Julie Bradley at julie.bradley@uky.edu.

The Study

The Study offers free, drop-in peer tutoring in over 40 UK CORE Math, Science and Business courses. Check out a complete list of subjects and the full schedule, as well as more information about the other services [here](#).

Counseling Center

The UK Counseling Center (UKCC) provides a range of confidential psychological services to students enrolled in 6 credit hours or more, psychoeducational outreach programming (including QPR suicide prevention), and consultation to members of the UK community (students, faculty, staff, administrators,

parents, concerned others). Please visit the website <https://www.uky.edu/counselingcenter/> for more detailed information, or call 859.257.8701.

Martin Luther King Center

The Martin Luther King Center (MLKC) supports an inclusive learning environment where diversity and individual differences are understood, respected, and appreciated as a source of strength. The MLKC's year-round programs and activities that focus on the importance of cultural awareness and cross-cultural understanding support its three primary goals: 1) sponsoring cultural and educational programming; 2) offering opportunities for student support and development; and 3) through programmatic linkages with a wide variety of civic and community agencies, promoting community outreach, engagement, and collaboration. Students can reach the MLKC via phone at (859) 257-4130, by visiting them in Gatton Student Center Suite A230, [via email](#), and by visiting [the MLKC website](#).

Office of LGBTQ* Resources

UK is committed to supporting students and upholding the University's efforts to promote inclusion among our community. UK faculty and staff employees support inclusion and diversity throughout the University, including the ways in which faculty structure classroom conversations and manage those dynamics. To assist in these efforts, students are welcome to provide the names and pronouns they prefer. One easy way to do this is by using the pronoun feature of UK's Name Change Form. (More information about the form can be found on the [Office of LGBTQ*'s website](#).) Otherwise, students can provide this information to faculty members directly.

Discrimination based on sexual orientation, gender expression, and gender identity is prohibited at UK. If you have questions about support, advocacy, and community-building services related to sexual orientation, gender expression, or gender identity, students are encouraged to visit the [website of the Office of LGBTQ* Resources](#).

Violence Intervention and Prevention (VIP) Center

If you experience an incident of sex- or gender-based discrimination or interpersonal violence, we encourage you to report it. While you may talk to a faculty member or TA/RA/GA, understand that as a "Responsible Employee" of the University these individuals MUST report any acts of violence (including verbal bullying and sexual harassment) to the University's Title IX Coordinator in the IEEO Office. If you would like to speak with someone who may be able to afford you confidentiality, you can visit the [Violence Intervention and Prevention \(VIP\) Center's website](#) (offices located in Frazee Hall, lower level; [email them](#); or call (859) 257-3574), [the Counseling Center's \(CC\) website](#) (106 Frazee Hall; (859)), and the [University Health Services \(UHS\) website](#); the VIP Center, CC, and UHS are confidential resources on campus. **The VIP Center accepts walk-in appointments.**