

To-Do Date: Aug 19 at 11:59pm

ICT 310 Exploring and Analyzing ICTs: 201 Methodological Approaches

Fall 2020 Syllabus



Home (<https://uk.instructure.com/courses/1987340/assignments/syllabus>)



Course Schedule (<https://uk.instructure.com/courses/1987340/pages/Course>)



Modules & Readings (<https://uk.instructure.com/courses/1987340/modules>)



Assignments (<https://uk.instructure.com/courses/1987340/assignments>)



Course Description

Information and Communication Technologies (ICTs) are pervasive in our increasingly global society and, importantly, have the potential to improve lives and society. This course is designed to provide you with a sophisticated understanding of the philosophy, theory, design, and analysis of both qualitative and quantitative research in communication. During this course you will be exposed to a variety of methodological designs and analyses. Using a variety of methods ranging from the foundational (e.g., interviews, surveys) to cutting edge (e.g., big data analysis, geospatial mapping) and readings from a variety of contexts (e.g., education, healthcare, risk and crisis), this course is designed to equip you with the research and methodological tools to understand how ICTs affect individuals, relationships, groups, organizations, social movements, and policies and to use these methodological tools in applied settings.



Student Learning Outcomes

After taking this course, students will be able to:

1. Compare and contrast quantitative and qualitative methodologies
2. Demonstrate understanding of research ethics
3. Conceptualize a study from beginning to end including research questions, rationale, research design, recruitment, and data analysis
4. Analyze and interpret data
5. Present research in written, visual, and oral formats



Required Materials

There is no required textbook for this class. All readings will be provided in Canvas under our weekly [modules \(https://uk.instructure.com/courses/1987340/modules\)](https://uk.instructure.com/courses/1987340/modules).



Technical Requirements

Please note: **THIS IS AN ONLINE ONLY COURSE.** Students are required to participate in activities and complete tasks online. Students must have access to Canvas through their UK ID to successfully complete this course. Students may also need access to Google Drive (For 2 instructions on setting up the Google student account, click here.), and access to Zoom (which they should already have with their link blue user name and password).

Click [here](https://www.uky.edu/ukonline/technical-requirements-0) [_\(https://www.uky.edu/ukonline/technical-requirements-0\)](https://www.uky.edu/ukonline/technical-requirements-0) to view UK's Analytics and Technologies Department's minimum requirements for technology for eLearning, but make sure you have access to the following:

- Broadband Internet (At least 5Mbps throughput)
- [Computer Specifications\(Links to an external site.\)](https://community.canvaslms.com/docs/DOC-2059) [_\(https://community.canvaslms.com/docs/DOC-2059\)](https://community.canvaslms.com/docs/DOC-2059)
- [Supported Browsers\(Links to an external site.\)](https://community.canvaslms.com/docs/DOC-1284) [_\(https://community.canvaslms.com/docs/DOC-1284\)](https://community.canvaslms.com/docs/DOC-1284)
- Web Cam
- Microphone

Technology Information & Resources:

Distance Learning Students are expected to have a minimum level of technological acumen and the availability of technological resources. Students must have regular access to a computer with a reliable Internet connection and audio capabilities. Internet Explorer 7 (IE) or Firefox 2.x are the recommended browsers for those using a Windows-based PC. Those using Firefox 3.x may encounter problems with assignment uploads. Those using an Apple computer with MAC OS X (10.5.x) may use Firefox 3.x or Safari 3.x.

Please be certain that your computer and/or browser allow you to view Adobe Reader documents (.pdf). Microsoft Office and other software products are free for students:

<http://download.uky.edu/> [_\(http://download.uky.edu/\)](http://download.uky.edu/).

Please note that, while Canvas does have apps you can use on your phone or other devices, you MUST have access to a computer with broadband internet. If you fail to complete or submit an assignment because of limited functions of the app, it will not be considered excused.

As your instructor, I am your first go-to person for technology problems. However, if you need more immediate assistance, please contact UKIT or Canvas Help.

Information Technology Customer Service Center (UKIT)

<http://www.uky.edu/UKIT/> [\(http://www.uky.edu/UKIT/\)](http://www.uky.edu/UKIT/)

859-218-4357

Library Services & Distance Learning Services

- <http://www.uky.edu/Libraries/DLLS> [\(http://www.uky.edu/Libraries/DLLS/\)](http://www.uky.edu/Libraries/DLLS/)
- Carla Cantagallo, DL Librarian
- Local phone number: (859) 257-0500, ext. 2171; long-distance phone number: (800) 828-0439 (option #6)
- Email: dllservice@email.uky.edu (<mailto:dllservice@email.uky.edu>)
- DL Interlibrary Loan Service: http://www.uky.edu/Libraries/libpage.php?lweb_id=253&llib_id=16 [\(http://www.uky.edu/Libraries/libpage.php?lweb_id=253&llib_id=16/\)](http://www.uky.edu/Libraries/libpage.php?lweb_id=253&llib_id=16/)

For more resources about online classes and student resources, visit <http://www.uky.edu/ukonline/> [\(http://www.uky.edu/ukonline/\)](http://www.uky.edu/ukonline/)

The School of Information Science has a page with a comprehensive list of technology resources here: <http://ci.uky.edu/sis/students/techtips> [\(http://ci.uky.edu/sis/students/techtips/\)](http://ci.uky.edu/sis/students/techtips/)



Copyright Statement

Materials distributed or made available to students in connection with this course may be copyright protected. They are intended for use only by students registered and enrolled in this course and only for the instructional activities associated with and for the duration of this course. They may not be converted to or retained in another medium or disseminated further.



COURSE POLICIES

“Attendance” and Participation

You are expected to participate fully, engaging with your instructor, peers, and the course material in order to benefit as much as possible from this course. This means you are expected to read and consider applications of course material each week, and ask questions and/or make applications in small group and class discussion. **Some weeks, there will be minor activities for you to complete; these are not considered extra, out-of-class work – this IS the class, and you should consider the time you spend on this equal to the time you would spend in the classroom for an on-campus class (in addition to normal reading and work on projects).**

Late/Make-up Work

You will receive **ZERO** points for assignments submitted after the scheduled due date. There are no make-up assignments, no extensions, and no partial credit without an official excuse or extenuating circumstances. Because course material is all online and you are able to access it and complete required work on a relatively flexible schedule, few situations will warrant extensions on work. However, if there are extenuating circumstances that will prevent you from completing course work, then you are expected to contact your instructor ASAP. Alternate due dates are not guaranteed and may include earlier due dates or later due dates. “Extenuating circumstances” will be considered on a case-by-case basis.

Canvas

Things may come up or change during the semester, which means that the weekly schedule may change as well. You will be responsible for checking Canvas before beginning your coursework and activities/assignments for each week for any changes or updates. All assignments and grading rubrics will be posted in Canvas.

All of your work in this class must be submitted in Canvas, unless specifically instructed otherwise. You are responsible for keeping back-up (we recommend several) copies of all your work since electronic texts can be lost. The assignment should be attached in a word file (.doc or .docx only), unless otherwise instructed. You MUST confirm that the assignment was submitted and that it will open through the Canvas application. **Any file that is attached, but unable to be opened, will be treated as if it were not submitted. All assignments are due by the time specified in Canvas.**

Canvas Announcements

Each week, I will post at least one announcement with an overview of what will be expected that week. I will also post reminders, helpful tips, answers to student questions, or updates to the schedule or assignments as announcements in Canvas. **You are responsible for reading all announcements. If you have not already, please be sure to update your notification settings so that you are receiving these announcements to your email – if you miss information that is posted, it is not the fault of the instructor.**

E-mail Policy

Email is the best and preferred way to reach me. I will be checking it frequently throughout the business day (i.e., Monday-Friday 9:00am-5:00pm). However, I will not be on email 24/7 and will not expect you to be, either! Please send all email correspondence to the email address provided above, and put ICT 310 in the subject line each time. *Please allow 24 hours for a response to your e-mail.* If you have not heard back within 24 hours, send a polite and professional follow-up email.

Additionally, use your emails as an opportunity to practice professional communication. All emails must include an appropriate greeting (e.g., “Hello, Dr. Vallade,” “Hi, Dr. V,” etc.), a message including full sentences, professional language, correct spelling, grammar, and capitalization, and an appropriate closing. If your email does not include these components, I may choose not to respond. Writing emails to your friends/family can be informal, but when you are writing emails to your instructors, professors and potential employers, they should be well written with as few mistakes as possible – particularly given the fact that mediated communication is more likely to be misinterpreted! Additionally, *if you email me with a question that could be easily answered by checking our Canvas site or syllabus, I may choose not to respond*



Learning in the Time of COVID-19

Although this is a rigorous academic course and I have high expectations for what I know you can accomplish, I am also aware that we are living through an unprecedented time with the ongoing global COVID-19 pandemic. My intention is that we move through this course with care and compassion for ourselves and our community. If you are struggling at any point during the semester, do not hesitate to reach out to me. Please keep in mind that your professors may also face hardship during the semester; I ask that you also extend us flexibility and grace as we navigate this situation together.

For more information, please visit the University of Kentucky's [Learn Anywhere \(https://learnanywhere.uky.edu/\)](https://learnanywhere.uky.edu/) website where you can access information about various support services (wellness, technical, academic, advising, student services, online course tips) available to help during this unusual semester.

Fall Academic Calendar and Reading Days

Several modifications to the academic calendar have been made in response to the COVID-19 situation. The current calendar is available [here \(https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.uky.edu%2Fregistrar%2Ffall-2020-semester&data=02%7C01%7C%7Ce8670e873b4343c629a608d8349e2cda%7C2b30530b69b64457b818481cb53d42ae%7C0%7C637317201238039152&sdata=WwkuOaZ84Mk8nAhw61Crzys4lcqzISHNnblabl4flmo%3D&reserved=0\)](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.uky.edu%2Fregistrar%2Ffall-2020-semester&data=02%7C01%7C%7Ce8670e873b4343c629a608d8349e2cda%7C2b30530b69b64457b818481cb53d42ae%7C0%7C637317201238039152&sdata=WwkuOaZ84Mk8nAhw61Crzys4lcqzISHNnblabl4flmo%3D&reserved=0).

The calendar features a Reading Day. The current Dead Week restrictions on certain instructional activities would continue to apply to Reading Days. An additional restriction would apply to Reading Days, namely no required class meetings or, more generally, no “required interactions.” Reading Days are not academic holidays.



Course Assignments

Engagement & Participation (100 points)

Discussion in this class is critical to your success. You should begin each week prepared to fully engage with me and with your peers. I will look for evidence that you have read and critically analyzed the assigned readings, prepared questions for discussion, and that you thoughtfully and respectfully respond to others' questions and opinions. This grade will be determined by discussion questions and comments, small group participation, homework completion, and overall respectful interaction in this course. Discussions and weekly exercises/minor assignments will be determined as needed throughout the semester; they may not add up to exactly 100 points. At the end of the semester, your percentage will be calculated, and that percentage will be applied for your final engagement and participation grade (e.g., if we complete 80 points of participation activities, and you get 70/80 points, your final grade would be 87.5).

Human Subjects Protection (HSP) Training (25 points)

You will be required to complete an online training program for CITI certification prior to engaging in any research activity this semester.

Interview Reflection (50 points)

You will be asked to apply what we are learning in class by conducting an interview with a person of your choosing. After completing the interview, you will be asked to reflect on the process of designing interview questions, as well as the experience of interviewing and the information gained from this method of data collection.

Exams (100 points each; 300 points total)

Exams will test both conceptual and applied knowledge and may consist of multiple choice, true/false, and open-ended questions. Additionally, exams may include skills in data analysis (e.g., coding, SPSS). Exams will only include information covered prior to the exam; they will not be cumulative.

Major Research Project

Over the course of the semester, you will be working in groups (~4 students) to conceptualize and design your own study of an important ICT issue. I recognize the difficulties of group work in an online course, but also encourage you to consider the value of learning to work in teams, even in a mediated context, which is both good practical experience for the workforce, and will make elements of the project much more manageable.

Over the course of the semester, your group will practice the skills we are reading about and discussing by (a) reading and synthesizing existing research in ICT and (b) designing and implementing a quantitative data collection. The project proposed must be of social significance and all members must be equally involved in the project. Each group will meet individually and synchronously with the instructor for tailored guidance to ensure quality and ethical conduct of your research project.

- **Group Meeting with Instructor (25 points)**

Your group will be required to meet with me via Zoom to discuss your research topics and methodology prior to submitting your research proposal. At this time, I can answer any questions you have, and provide guidance on your proposals. More information will

be provided in Canvas.

- **Research Proposal (Group Grade; 100 points)**

You will develop a 4-5 page research proposal with a literature review/rationale, hypotheses/research questions, proposed method, and the survey you will be using to collect your data (survey, cover page, abstract, and references do not count toward page total).

- **Final Research Report (Group Grade; 100 points)**

Your final research report should include everything from the research proposal, revised based on my feedback, as well as the complete method, results, and discussion.

- **Research Soundbite (Individual Grade; 50 points)**

Each member of your group will be presented with a different audience/media outlet. You will record a 3-4 minute soundbite introducing yourself, your research, and what the results of your research mean to this group. In other words, what is the translational value of this research? Whom does it affect? How? Why should people, and specifically the audience you are assigned, care about your research? More information for this assignment will be provided in Canvas.

- **Group Member Evaluation (50 points)**

Finally, team members will be evaluated by the other group members in terms of the quantity and quality of their contributions to the research project. Your group members' evaluations of your contributions and performance will be averaged for your final group member evaluation grade.



Grading & Evaluation

Grading Policy

I do not GIVE grades. Instead, you EARN grades. I do not believe in giving grades that are not earned. I do not grade effort; I grade product. Therefore, do not ask me to bump a grade, to give you an extra opportunity to earn points, or to change a grade. I give partial credit when possible and use standard mathematical rounding rules. For example, if you earn a 79.4%, then your grade is a 79%. If you earn a 79.5%, then your grade is an 80%. This is non-negotiable.

Additionally, I operate with the 24/7 rule. This means that, once you receive a graded assignment back, you must wait at least 24 hours to come and discuss it with me. I am more than happy to discuss grades with you, but ask that you take the time to thoroughly review the feedback provided beforehand and carefully compare your work with the assignment requirements and grading rubric. You must also come and talk to me within one week (7 days) of receiving the grade. Once that one-week period has passed, the grade will not be changed under any circumstances. *Please note: when you come to discuss a grade, make sure you have prepared a thoughtful justification for why you deserve a different grade than you received.*

Please NOTE: I absolutely CANNOT legally discuss grades via email. If you have questions or issues related to a grade, you MUST come and talk to me in my office or schedule a Zoom meeting to discuss your grade “in person.”

Percentage	Points	Grade
90-100%	720-800	A
80-89%	640-719	B
70-79%	560-639	C
60-69%	480-559	D
0-59%	0-479	E

Mid-term Grade: Mid-term grades will be posted in myUK by the deadline established in the Academic Calendar (<http://www.uky.edu/Registrar/AcademicCalendar.htm>)
(<http://www.uky.edu/Registrar/AcademicCalendar.htm>)



UNIVERSITY POLICIES

Excused Absences

Senate Rules 5.2.4.2 defines the following as acceptable reasons for excused absences: (a) significant illness, (b) death of a family member, (c) trips for members of student

organizations sponsored by an educational unit, trips for University classes, and trips for participation in intercollegiate athletic events, (d) major religious holidays, (e) interviews for graduate/professional school or full-time employment post-graduation, and (f) other circumstances found to fit “reasonable cause for nonattendance” by the instructor of record. Students should notify the professor of absences prior to class when possible.

If a course syllabus requires specific interactions (e.g., with the instructor or other students), in situations where a student’s total EXCUSED absences exceed 1/5 (or 20%) of the required interactions for the course, the student shall have the right to request and receive a “W,” or the Instructor of Record may award an “I” for the course if the student declines a “W.” (Senate Rules 5.2.4.2.1)

Verification of Absences

Students may be asked to verify their absences in order for them to be considered excused. *Senate Rule 5.2.4.2* states that faculty have the right to request appropriate verification when students claim an excused absence due to: significant illness; death in the household, trips for classes, trips sponsored by an educational unit and trips for participation related to intercollegiate athletic events; and interviews for full-time job opportunities after graduation and interviews for graduate and professional school. (Appropriate notification of absences due to University-related trips is required prior to the absence when feasible and in no case more than one week after the absence.)

Regarding University Health Services Health Notes:

1. *Tier 1* excuses are not accepted as a valid excused absence.
2. *Tier 2* excuses are accepted as a valid excused absence. However, the instructor reserves the right to request additional or alternative documentation if the instructor, under the circumstances, has concerns about the validity of the Tier 2 documentation.
3. *Tier 3* excuses are always accepted as a valid excused absence. The UHS restricts students from attending class with Tier 3 excuses

Religious Observances

Students anticipating an absence for a major religious holiday are responsible for notifying the instructor in writing of anticipated absences due to their observance of such holidays. Please check the course syllabus for the notification requirement. If no requirement is specified, two weeks prior to the absence is reasonable and should not be given any later. Information regarding major religious holidays may be obtained through [the Ombud’s website](https://www.uky.edu/ombud/religious-observation-accommodations) [_\(https://www.uky.edu/ombud/religious-observation-accommodations\)](https://www.uky.edu/ombud/religious-observation-accommodations) or calling

Academic Integrity - Prohibition on Plagiarism

Per University policy, students shall not plagiarize, cheat, or falsify or misuse academic records. Students are expected to adhere to University policy on cheating and plagiarism in all courses. The minimum penalty for a first offense is a zero on the assignment on which the offense occurred. If the offense is considered severe or the student has other academic offenses on their record, more serious penalties, up to suspension from the University may be imposed.

Plagiarism and cheating are serious breaches of academic conduct. Each student is advised to become familiar with the various forms of academic dishonesty as explained in the Code of Student Rights and Responsibilities. Complete information can be found at the following website: <http://www.uky.edu/Ombud> (<http://www.uky.edu/Ombud>). A plea of ignorance is not acceptable as a defense against the charge of academic dishonesty. It is important that you review this information as all ideas borrowed from others need to be properly credited.

Senate Rules 6.3.1 (see <http://www.uky.edu/Faculty/Senate/> (<http://www.uky.edu/Faculty/Senate/>) for the current set of *Senate Rules*) states that all academic work, written or otherwise, submitted by students to their instructors or other academic supervisors, is expected to be the result of their own thought, research, or self-expression. In cases where students feel unsure about a question of plagiarism involving their work, they are obliged to consult their instructors on the matter before submission.

When students submit work purporting to be their own, but which in any way borrows ideas, organization, wording, or content from another source without appropriate acknowledgment of the fact, the students are guilty of plagiarism.

Plagiarism includes reproducing someone else's work (including, but not limited to a published article, a book, a website, computer code, or a paper from a friend) without clear attribution. Plagiarism also includes the practice of employing or allowing another person to alter or revise the work, which a student submits as his/her own, whoever that other person may be. Students may discuss assignments among themselves or with an instructor or tutor, but when the actual work is done, it must be done by the student, and the student alone.

When a student's assignment involves research in outside sources or information, the student must carefully acknowledge exactly what, where and how he/she has employed them. If the words of someone else are used, the student must put quotation marks around the passage in question and add an appropriate indication of its origin. Making simple changes while leaving the organization, content, and phraseology intact is plagiaristic.

However, nothing in these Rules shall apply to those ideas, which are so generally and freely circulated as to be a part of the public domain.

Please note: Any assignment you turn in may be submitted to an electronic database to check for plagiarism.

Academic Integrity - Prohibition on Cheating

Cheating is defined by its general usage. It includes, but is not limited to, the wrongfully giving, taking, or presenting any information or material by a student with the intent of aiding himself/herself or another on any academic work which is considered in any way in the determination of the final grade. The fact that a student could not have benefited from an action is not by itself proof that the action does not constitute cheating. Any question of definition shall be referred to the University Appeals Board.

Academic Integrity - Prohibition on Falsification/Misuse of Academic Records

Maintaining the integrity, accuracy, and appropriate privacy of student academic records is an essential administrative function of the University and a basic protection of all students. Accordingly, the actual or attempted falsification, theft, misrepresentation or other alteration or misuse of any official academic record of the University, specifically including knowingly having unauthorized access to such records or the unauthorized disclosure of information contained in such records, is a serious academic offense. As used in this context, "academic record" includes all paper and electronic versions of the partial or complete permanent academic record, all official and unofficial academic transcripts, application documents and admission credentials, and all academic record transaction documents. The minimum sanction for falsification, including the omission of information, or attempted falsification or other misuse of academic records as described in this section is suspension for one semester.

Accommodations Due to Disability

If you have a documented disability that requires academic accommodations, please see me as soon as possible during scheduled office hours or appointment. In order to receive accommodations in this course, you must provide me with a Letter of Accommodation from the Disability Resource Center (DRC). The DRC coordinates campus disability services available to students with disabilities. It is located on the corner of Rose Street and Huguelet

Drive in the Multidisciplinary Science Building, Suite 407. You can reach them via phone at (859) 257-2754 and via email at drc@uky.edu (<mailto:drc@uky.edu>). Their web address is <http://www.uky.edu/DisabilityResourceCenter> (<https://na01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.uky.edu%2FDisabilityResourceCenter&data=02%7C01%7Cjessalyn.vallade%40uky.edu%7C25d3251bb4b840b0877408d63f36a7a1%7C2b30530b69b64457b818481cb53d42ae%7C0%7C0%7C636765901298558302&sdata=y7EYpnrAFoEKyTDK%2BRgE6wJLIQex5eYXcO7pLFPUpT4%3D&reserved=0>).

Military Members and Veterans

We recognize the complexities of being a member of the military community and also a student. If you are a member of the military or a military veteran or dependent, please inform your instructor if you are in need of special accommodations. Drill schedules, calls to active duty, mandatory training exercises, complications with GI Bill disbursement, and other unforeseen military and veteran related developments can complicate your academic life. If you are aware of a complication, we will work with you and put you in contact with university staff members who are trained to assist you. Please contact the Coordinator of the University of Kentucky Veterans Resource Center at 859-257-1148 for additional assistance. Visit <http://www.uky.edu/veterans> for more available resources.

Non-Discrimination Statement

UK is committed to providing a safe learning, living, and working environment for all members of the University community. The University maintains a comprehensive program which protects all members from discrimination, harassment, and sexual misconduct. For complete information about UK's prohibition on discrimination and harassment on aspects such as race, color, ethnic origin, national origin, creed, religion, political belief, sex, and sexual orientation, please see [the electronic version of UK's *Administrative Regulation 6:1* \("Policy on Discrimination and Harassment"\)](https://www.uky.edu/regs/sites/www.uky.edu/regs/files/files/ar/ar6-1.pdf) (<https://www.uky.edu/regs/sites/www.uky.edu/regs/files/files/ar/ar6-1.pdf>). In accordance with Title IX of the Education Amendments of 1972, the University prohibits discrimination and harassment on the basis of sex in academics, employment, and all of its programs and activities. Sexual misconduct is a form of sexual harassment in which one act is severe enough to create a hostile environment based on sex and is prohibited between members of the University community and shall not be tolerated. For more details, please see [the electronic version of *Administrative Regulations 6:2* \("Policy and Procedures for Addressing and Resolving Allegations of Sexual Assault, Stalking, Dating Violence, Domestic](#)

Violence, and Sexual Exploitation” [_ \(https://www.uky.edu/regs/sites/www.uky.edu/regs/files/files/ar/ar6-2_final_0682018_08-01-18_corrections.pdf\)](https://www.uky.edu/regs/sites/www.uky.edu/regs/files/files/ar/ar6-2_final_0682018_08-01-18_corrections.pdf)). Complaints regarding violations of University policies on discrimination, harassment, and sexual misconduct are handled by the Office of Institutional Equity and Equal Opportunity (IEEO), which is located in 13 Main Building and can be reached by phone at (859) 257-8927. You can also visit [the IEEO's website](https://www.uky.edu/eeo/) [_ \(https://www.uky.edu/eeo/\)](https://www.uky.edu/eeo/).

Faculty members are obligated to forward any report made by a student related to IEEO matters to the Office of Institutional Equity and Equal Opportunity. Students can *confidentially* report alleged incidences through the Violence Intervention and Prevention Center, Counseling Center, or University Health Services.



Campus Resources

Bias Incident Support Services

Bias Incident Support Services (BISS) provides confidential support and advocacy for any student, staff, or faculty member impacted by bias, hatred, and/or an act of identity-based violence. BISS staff aid impacted parties in accessing campus and community resources, including the Bias Incident Response Team, the University's official reporting system for acts that negatively impact a sense of belonging. Campus and community consultation and educational opportunities centered on inclusion, diversity, equity and belonging is a resource also provided by BISS. For more detailed information please visit the [BISS website](http://www.uky.edu/biss) [_ \(http://www.uky.edu/biss\)](http://www.uky.edu/biss), or contact them [via email \(mailto:biss@uky.edu\)](mailto:biss@uky.edu).

Counseling Center

The UK Counseling Center (UKCC) provides a range of confidential psychological services to students enrolled in 6 credit hours or more, psychoeducational outreach programming (including QPR suicide prevention), and consultation to members of the UK community (students, faculty, staff, administrators, parents, concerned others). Please visit the website <https://www.uky.edu/counselingcenter/> [_ \(https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.uky.edu%2Fcounselingcenter%2F&data=02%7C01%7Csbrothers%40uky.edu%7Cfb03c20536e94c51af0508d675b666ea%7C2b30530b69b64457b818481cb53d42ae%7C0%7C0%7C636825823602341255&sdata=%2F%2F%2F8cgr3guUltPAH%2F5lhx88Uet5md2lmd%2FFHqTwh4bo%3D&reserved=0\)](https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.uky.edu%2Fcounselingcenter%2F&data=02%7C01%7Csbrothers%40uky.edu%7Cfb03c20536e94c51af0508d675b666ea%7C2b30530b69b64457b818481cb53d42ae%7C0%7C0%7C636825823602341255&sdata=%2F%2F%2F8cgr3guUltPAH%2F5lhx88Uet5md2lmd%2FFHqTwh4bo%3D&reserved=0) for more detailed information, or call 859.257.8701.

Martin Luther King Center

The Martin Luther King Center (MLKC) supports an inclusive learning environment where diversity and individual differences are understood, respected, and appreciated as a source of strength. The MLKC's year-round programs and activities that focus on the importance of cultural awareness and cross-cultural understanding support its three primary goals: 1) sponsoring cultural and educational programming; 2) offering opportunities for student support and development; and 3) through programmatic linkages with a wide variety of civic and community agencies, promoting community outreach, engagement, and collaboration. Students can reach the MLKC via phone at (859) 257-4130, by visiting them in Gatton Student Center Suite A230, [via email \(mailto:mlkc@uky.edu\)](mailto:mlkc@uky.edu), and by visiting [the MLKC website \(http://www.uky.edu/mlkc/\)](http://www.uky.edu/mlkc/).

Office of LGBTQ* Resources

UK is committed to supporting students and upholding the University's efforts to promote inclusion among our community. UK faculty and staff employees support inclusion and diversity throughout the University, including the ways in which faculty structure classroom conversations and manage those dynamics. To assist in these efforts, students are welcome to provide the names and pronouns they prefer. One easy way to do this is by using the pronoun feature of UK's Name Change Form. (More information about the form can be found on the [Office of LGBTQ*'s website \(http://www.uky.edu/lgbtq/forms-and-resources\)](http://www.uky.edu/lgbtq/forms-and-resources).) Otherwise, students can provide this information to faculty members directly.

Discrimination based on sexual orientation, gender expression, and gender identity is prohibited at UK. If you have questions about support, advocacy, and community-building services related to sexual orientation, gender expression, or gender identity, students are encouraged to visit the [website of the Office of LGBTQ* Resources \(http://www.uky.edu/lgbtq/forms-and-resources\)](http://www.uky.edu/lgbtq/forms-and-resources).

Veteran's Resource Center

Being both a member of the military community and a student can bring some complexities. If you are a member of the military or a military veteran or dependent, please let me know when these challenges arise. Drill schedules, calls to active duty, mandatory training exercises, issues with GI Bill disbursement, etc. can complicate your academic life. Please let me know if you experience complications and I will do my best to work with you.

If you are a military student serving in the National Guard or Reserve it is in your best interest to let all of your professors know that immediately. You might also consider sharing a copy of your training schedule as well as any orders activating you. The Veterans Resource Center (VRC) can provide a letter for your professors validating your absence but be aware that there is no current UK policy protecting military students who miss class due to short term activations such as long weekend drills, annual training or emergency activations. See the instructor or the VRC for details.

The VRC is a great resource for members of our military family. If you have questions regarding your VA benefits or other related issues, the VRC has a full complement of staff to assist you. The VRC also provides study and lounge space, as well as free printing. Please visit the [VRC website](mailto:http://www.uky.edu/veterans) [_\(mailto:http://www.uky.edu/veterans\)_](mailto:http://www.uky.edu/veterans), [email the DRC](mailto:vetcenter@uky.edu) [_\(mailto:vetcenter@uky.edu\)_](mailto:vetcenter@uky.edu), visit them in the basement of Erikson Hall, or call the director, Tony Dotson, at (859) 257-1148.

Violence Intervention and Prevention (VIP) Center

If you experience an incident of sex- or gender-based discrimination or interpersonal violence, we encourage you to report it. While you may talk to a faculty member or TA/RA/GA, understand that as a "Responsible Employee" of the University these individuals MUST report any acts of violence (including verbal bullying and sexual harassment) to the University's Title IX Coordinator in the IEEO Office. If you would like to speak with someone who may be able to afford you confidentiality, you can visit the [Violence Intervention and Prevention \(VIP\) Center's website](https://www.uky.edu/vipcenter/content/faq) [_\(https://www.uky.edu/vipcenter/content/faq\)_](https://www.uky.edu/vipcenter/content/faq) (offices located in Frazee Hall, lower level; [email them \(mailto:vipcenter@uky.edu\)](mailto:vipcenter@uky.edu); or call (859) 257-3574), [the Counseling Center's \(CC\) website](http://www.uky.edu/counselingcenter/student-resources) [_\(http://www.uky.edu/counselingcenter/student-resources\)_](http://www.uky.edu/counselingcenter/student-resources) (106 Frazee Hall; (859)), and the [University Health Services \(UHS\) website](https://ukhealthcare.uky.edu/university-health-service/student-health/our-student-services) [_\(https://ukhealthcare.uky.edu/university-health-service/student-health/our-student-services\)_](https://ukhealthcare.uky.edu/university-health-service/student-health/our-student-services); the VIP Center, CC, and UHS are confidential resources on campus. **The VIP Center accepts walk-in appointments.**