Course: ICT 301-001
Title: Introduction to Databases

Term: Fall 2022
Credit hours: 3
Meeting days/time/location: Tue/Thu 12:30 pm - 1:45 pm (Lucille Caudill Little Library, Room 301)

Instructor Information
Name: Yu Chi
Email: yu.chi@uky.edu
Office building and room number: #351 Lucille Little Library
Office hours: Tue/Thu 4 pm – 6 pm (Zoom - Meeting ID: 981 920 8656)
            or by appointment
Preferred method of communication: Email/Canvas
Response time: within 24 hours. (You can expect a delay during weekends and holidays).

Course Description
This course is intended to introduce students to the basics of database driven web applications, with a focus on PHP and relational database management systems. The course covers the basics of server-side programing and includes topics like data modeling, database design theory, data definition and manipulation languages, storage and indexing techniques, query processing and optimization, and database programming interfaces.

Required Materials
- No required textbook. Readings and slides will be posted on Canvas.
- Recommended book for reference (not required)
  "PHP and MySQL for Dynamic Web Sites: Visual QuickPro Guide 5th Edition" by Larry Ullman (ISBN-13: 978-0134301846)

Skill and Technology Requirements
- This is an introductory course and is designed for those who do not have any prior experience in databases and programming.
- This is a face-to-face course. You will need to attend scheduled classroom sessions. A typical class consists of a lecture, lab exercise, and/or other activities (e.g., discussion, group project, quiz).
- You will need access to **an appropriate laptop computer** (with either MS-Windows or Mac OS) to complete the lab exercises. I would recommend using your own laptop, if you have one. Otherwise, you can check out a laptop from the School of Information Science. If you check out a laptop, please make sure you have all the necessary software installed.
- You will need to install specific software (text editor, ftp client tool, MySQL Workbench) to complete the lab sessions, assignments and a final project. I will go over the complete installation procedure with you.
  For technical/account help, you can contact Information Technology Services by phone 859-218-HELP (4357) and via the ITS Customer Services page. (https://www.uky.edu/its/customer-support-student-it-enablement/customer-services)
- You will need to have access to a WiFi connection (https://www.uky.edu/wifihelp/sfs.html).

Student Learning Outcomes

After completing this course, students will be able to:
- Develop a clear understanding of the basic concepts and principles of database systems
- Design a database application using a relational DBMS
- Describe and apply Structured Query Language (SQL)
- Access and manage database information through web technologies.

Course Details

Tentative Course Schedule

Week	Date	Topic	Assessment Activity
1	8/23	Course Overview	Self-introduction (Due 8/28)
	8/25	Introduction to LAMP platform, SFTP, Software Installation	
2	8/30	Basic HTML	Assignment 1 (Due 9/4)
	9/1		
3	9/6	Introduction to PHP	Assignment 2 (Due 9/11)
	9/8		
4	9/13	Numbers and form handling in PHP	Assignment 3 Quiz 1 (Due: 9/18)
	9/15		
5	9/20	Conditionals, form validation and loops in PHP	Assignment 4 (Due 9/25)
	9/22		
6	9/27	Arrays and functions in PHP	Assignment 5 Quiz 2 (Due: 10/2)
	9/29		
7	10/4	Introduction to Relational Database Management Systems (RDMS)	Assignment 6 (Part 1) (Due: 10/9)
	10/6	Entity Relationship Modeling	
8	10/11	Convert ERD to Relational Tables (Lab: MySQL workbench)	Assignment 6 (Part 2) Quiz 3 (Due: 10/16)
	10/13	Normalization	
9	10/18	Introduction to Structure Query Language (SQL) (Lab: phpMyAdmin)	Assignment 7 (Part 1) (Due: 10/23)
	10/20	Final Project Information	
10	10/25	Fall break, no class	Assignment 7 (Part 2) (Due: 10/30)
	10/27	More SQL	
11	11/1	Connect to MySQL database from PHP Select and display records	Assignment 8 (Due: 11/6) Quiz 4
	11/3		
12	11/8	Insert and delete MySQL data from PHP	Assignment 9 (Due: 11/13)
	11/10		
13	11/15	Update and search MySQL data from PHP	Assignment 10 Quiz 5 (Due: 11/20)
	11/17		

14	11/22	Group Project Lab Session	
	11/24	Thanksgiving break, no class	
15	11/29	Cookies and Sessions in PHP Login and logout from web application using PHP and MySQL	Assignment 11 (Due: 12/4)
	12/1		
16	12/6	Group Project Presentations and Wrap Up	Final Group Project (Due by 12/11)

Course Activities and Exams
Your final grade will be determined by your performance on the following items:
- Weekly hands-on assignments (50%)
  - Hands-on Assignment #1 (4%)
  - Hands-on Assignment #2 (4%)
  - Hands-on Assignment #3 (4%)
  - Hands-on Assignment #4 (5%)
  - Hands-on Assignment #5 (5%)
  - Hands-on Assignment #6 (8%)
  - Hands-on Assignment #7 (4%)
  - Hands-on Assignment #8 (4%)
  - Hands-on Assignment #9 (4%)
  - Hands-on Assignment #10 (4%)
  - Hands-on Assignment #11 (4%)

- Quizzes (20%) – There are five quizzes. Each quiz makes 4% of the total grade.

- Project (20%) – This is a group project in which you will build a web application of your choice, working in groups of 3-4 each. Anonymous peer assessment will be conducted to ensure the participation of each group member. A detailed instruction will be provided in Week 9.

- Class Participation (10%) – You are required to attend scheduled classroom sessions. Most class meetings include an in-class lab session, so you will need to bring a laptop (either your own laptop or a check-out from the School of Information Science) and actively participate in lab sessions. In addition, there will be small-group discussion activities for some topics. Discussion participation will be also reflected on your grade.

Grading Scale
Grading scale for this course:
- 90.00–100% = A
- 80.00 – 89.99% = B
- 70.00 – 79.99% = C
- 60.00 – 69.99% = D
- 0.00 – 59.99% = E

Midterm Grades
Midterm grades will be posted in myUK by the deadline established by the University Senate and published in the Academic Calendar. (http://www.uky.edu/registrar/content/academic-calendar)

Assignment Policies

Assignment Submissions

Assignments should be submitted online via Canvas. I will guide you through some of the hands-on assignments in the lab sessions, but you still need to upload submissions to Canvas.

Late Assignments

An overdue assignment will get a penalty of 20% of total points. **No assignment and project will be accepted after five days**.

The following UK policies are in effect for this course.

Academic Policy Statements

Excused Absences and Acceptable Excuses

Senate Rules 5.2.5.2.1 defines the following as acceptable reasons for excused absences: (a) significant illness, (b) death of a family member, (c) trips for members of student organizations sponsored by an educational unit, trips for University classes, and trips for participation in intercollegiate athletic events, (d) major religious holidays, (e) interviews for graduate/professional school or full-time employment post-graduation, and (f) other circumstances found to fit "reasonable cause for nonattendance" by the instructor of record. Students should notify the professor of absences prior to class when possible. If a course syllabus requires specific interactions (e.g., with the instructor or other students), in situations where a student's total EXCUSED absences exceed 1/5 (or 20%) of the required interactions for the course, the student shall have the right to request and receive a "W," or the Instructor of Record may award an "I" for the course if the student declines a "W." (*Senate Rules 5.2.5.2.3.1*)

Religious Observances

Students anticipating an absence for a major religious holiday are responsible for notifying the instructor in writing of anticipated absences due to their observance of such holidays. *Senate Rules 5.2.5.2.1(4) requires faculty to include any notification requirements within the syllabus. If no requirement is specified, two weeks prior to the absence is reasonable and should not be given any later. Information regarding major religious holidays may be obtained through* the Ombud's website *or calling 859-257-3737.*

Verification of Absences

Students may be asked to verify their absences in order for them to be considered excused. Senate Rule 5.2.5.2.1 states that faculty have the right to request appropriate verification when students claim an excused absence due to: significant illness; death in the household, trips for classes, trips sponsored by an educational unit and trips for participation related to intercollegiate athletic events; and interviews for full-time job opportunities after graduation and interviews for graduate and professional school. (Appropriate notification of absences due to University-related trips is required prior to the absence when feasible and in no case more than one week after the absence.)

Make-Up Work

Students missing any graded work due to an excused absence are responsible: for informing the Instructor of Record about their excused absence within one week following the period of the excused absence (except where prior notification is required); and for making up the missed work. The instructor must give the student an opportunity to make up the work and/or the exams missed due to the excused absence, and shall do so, if feasible, during the semester in which the absence occurred. The instructor shall provide the student with an opportunity to make up the graded work and may not simply calculate the student's grade on the basis of the other course requirements, unless the student agrees in writing. According to SR 5.2.5.2.2, if a student adds a class after the first day of classes and misses graded work, the instructor must provide the student with an opportunity to make up any graded work.

Excused Absences for Military Duties

If a student is required to be absent for one-fifth or less of the required course interactions (e.g., class meetings) due to military duties, the following procedure (per SR 5.2.5.2.3.2) shall apply:

1. Once a student is aware of a call to duty, the student shall provide a copy of the military orders to the Director of the Veterans Resource Center. The student shall also provide the Director with a list of his/her courses and instructors.

2. The Director will verify the orders with the appropriate military authority, and on behalf of the military student, notify each Instructor of Record via Department Letterhead as to the known extent of the absence.

3. The Instructor of Record shall not penalize the student's absence in any way and shall provide accommodations and timeframes so that the student can make up missed assignments, quizzes, and tests in a mutually agreed upon manner.

Unexcused Absences

If an attendance/interaction policy is not stated in the course syllabus or the policy does not include a penalty to the student, the instructor cannot penalize a student for any unexcused absences. (*SR 5.2.5.2.3.3*)

Prep Week and Reading Days

Per Senate Rules 5.2.5.6, the last week of instruction of a regular semester is termed "Prep Week." This phrase also refers to the last three days of instruction of the summer session and winter intersession. The Prep Week rule applies to ALL courses taught in the fall semester, spring semester, and summer session, including those taught by distance learning or in a format that has been compressed into less than one semester or session. This rule does not apply to courses in professional programs in colleges that have University Senate approval to have their own calendar.

Make-up exams and quizzes are allowed during Prep Week. In cases of "Take Home" final examinations, students shall not be required to return the completed examination before the regularly scheduled examination period for that course. No written examinations, including final examinations, may be scheduled during the Prep Week. No quizzes may be given during Prep Week. No project/lab practicals/paper/presentation deadlines or oral/listening examinations may fall during the Prep Week

unless it was scheduled in the syllabus AND the course has no final examination (or assignment that acts as a final examination) scheduled during finals week. (A course with a lab component may schedule the lab practical of the course during Prep Week if the lab portion does not also require a Final Examination during finals week.) Class participation and attendance grades are permitted during Prep Week. The Senate Rules permit continuing into Prep Week regularly assigned graded homework that was announced in the class syllabus.

For fall and spring semester, the Thursday and Friday of Prep Week are study days (i.e. "Reading Days"). There cannot be any required "interactions" on a Reading Day. "Interactions" include participation in an in-class or online discussion, attendance at a guest lecture, or uploading an assignment. See Senate Rules 9.1 for a more complete description of required interactions.

Accommodations Due to Disability

In accordance with federal law, if you have a documented disability that requires academic accommodations, please inform your instructor as soon as possible during scheduled office hours. In order to receive accommodations in a course, you must provide your instructor with a Letter of Accommodation from the Disability Resource Center (DRC). The DRC coordinates campus disability services available to students with disabilities. It is located on the corner of Rose Street and Huguelet Drive in the Multidisciplinary Science Building, Suite 407. You can reach them via phone at (859) 257-2754, via email (drc@uky.edu) or visit their website (uky.edu/DisabilityResourceCenter). DRC accommodations are not retroactive and should therefore be established with the DRC as early in the semester as is feasible.

Non-Discrimination Statement and Title IX Information

In accordance with federal law, UK is committed to providing a safe learning, living, and working environment for all members of the University community. The University maintains a comprehensive program which protects all members from discrimination, harassment, and sexual misconduct. For complete information about UK's prohibition on discrimination and harassment on aspects such as race, color, ethnic origin, national origin, creed, religion, political belief, sex, and sexual orientation, please see the electronic version of UK's Administrative Regulation 6:1 ("Policy on Discrimination and Harassment") (https://www.uky.edu/regs/ar6-1). In accordance with Title IX of the Education Amendments of 1972, the University prohibits discrimination and harassment on the basis of sex in academics, employment, and all of its programs and activities. Sexual misconduct is a form of sexual harassment in which one act is severe enough to create a hostile environment based on sex and is prohibited between members of the University community and shall not be tolerated. For more details, please see the electronic version of Administrative Regulations 6:2 ("Policy and Procedures for Addressing and Resolving Allegations of Sexual Assault, Stalking, Dating Violence, Domestic Violence, and Sexual Exploitation") (https://www.uky.edu/regs/ar6-2). Complaints regarding violations of University policies on discrimination, harassment, and sexual misconduct are handled by the Office of Institutional Equity and Equal Opportunity (Institutional Equity), which is located in 13 Main Building and can be reached by phone at (859) 257-8927. You can also visit Institutional Equity's website (https://www.uky.edu/eeo).

Faculty members are obligated to forward any report made by a student related to discrimination, harassment, and sexual misconduct to the Office of Institutional Equity. Students can confidentially report alleged incidences through the Violence Intervention and Prevention Center (https://www.uky.edu/vipcenter), Counseling Center (https://www.uky.edu/counselingcenter), or University Health Service (https://ukhealthcare.uky.edu/university-health-service/student-health). Reports of discrimination, harassment, or sexual misconduct may be made to Institutional Equity here.

Academic Offenses Rules

Senate Rules 6.3.1 ("Plagiarism")

Per University policy, students shall not plagiarize, cheat, or falsify or misuse academic records. The minimum penalty for a first offense is a zero on the assignment on which the offense occurred. If the offense is considered severe or the student has other academic offenses on their record, more serious penalties, up to suspension from the University may be imposed. A plea of ignorance is not acceptable as a defense against the charge of academic dishonesty.

Senate Rule 6.3.1 states that all academic work, written or otherwise, submitted by students to their instructors or other academic supervisors, is expected to be the result of their own thought, research, or self-expression. In cases where students feel unsure about a question of plagiarism involving their work, they are obliged to consult their instructors on the matter before submission.

When students submit work purporting to be their own, but which in any way borrows ideas, organization, wording, or content from another source without appropriate acknowledgment of the fact, the students are guilty of plagiarism.

Plagiarism includes reproducing someone else's work (including, but not limited to a published article, a book, a website, computer code, or a paper from a friend) without clear attribution. Plagiarism also includes the practice of employing or allowing another person to alter or revise the work which a student submits as his/her own, whoever that other person may be, except under specific circumstances (e.g. Writing Center review, peer review) allowed by the Instructor of Record or that person's designee. Plagiarism may also include double submission, self-plagiarism, or unauthorized resubmission of one's own work, as defined by the instructor.

Students may discuss assignments among themselves or with an instructor or tutor, except where prohibited by the Instructor of Record (e.g. individual take-home exams). However, the actual work must be done by the student, and the student alone, unless collaboration is allowed by the Instructor of Record (e.g. group projects).

When a student's assignment involves research in outside sources or information, the student must carefully acknowledge exactly what, where and how he/she has employed them. If the words of someone else are used, the student must put quotation marks around the passage in question and add an appropriate indication of its origin. Making simple changes while leaving the organization, content and phraseology intact is plagiaristic. However, nothing in these Rules shall apply to those ideas which are so generally and freely circulated as to be a part of the public domain.

Please note: Any assignment you turn in may be submitted to an electronic database to check for plagiarism.

Senate Rules 6.3.2 ("Cheating")

Cheating is defined by its general usage. It includes, but is not limited to, the wrongfully giving, taking, or presenting any information or material by a student with the intent of aiding himself/herself or another on any academic work which is considered in any way in the determination of the final grade. The fact that a student could not have benefited from an action is not by itself proof that the action does not constitute cheating. Any question of definition shall be referred to the University Appeals Board.

Senate Rules 6.3.3 ("Misuse of Academic Records")

Maintaining the integrity, accuracy, and appropriate privacy of student academic records is an essential administrative function of the University and a basic protection of all students. Accordingly, the actual or attempted falsification, theft, misrepresentation or other alteration or misuse of any official academic record of the University, specifically including knowingly having unauthorized access to such records or the unauthorized disclosure of information contained in such records, is a serious academic offense. As used in this context, "academic record" includes all paper and electronic versions of the partial or

complete permanent academic record, all official and unofficial academic transcripts, application documents and admission credentials, and all academic record transaction documents. The minimum sanction for falsification, including the omission of information, or attempted falsification or other misuse of academic records as described in this section is suspension for one semester.

Statement on Diversity, Equity, and Inclusion (DEI)

The University of Kentucky is committed to our core values of diversity and inclusion, mutual respect and human dignity, and a sense of community (Governing Regulations XIV). We acknowledge and respect the seen and unseen diverse identities and experiences of all members of the university community (https://www.uky.edu/regs/gr14). These identities include but are not limited to those based on race, ethnicity, gender identity and expressions, ideas and perspectives, religious and cultural beliefs, sexual orientation, national origin, age, ability, and socioeconomic status. We are committed to equity and justice and providing a learning and engaging community in which every member is engaged, heard, and valued.

We strive to rectify and change behavior that is inconsistent with our principles and commitment to diversity, equity, and inclusion. If students encounter such behavior in a course, they are encouraged to speak with the instructor of record and/or the Office of Institutional Equity and Equal Opportunity. Students may also contact a faculty member within the department, program director, the director of undergraduate or graduate studies, the department chair, any college administrator, or the dean. All of these individuals are mandatory reporters under University policies.

Resources Available to Students

Computer Labs

Students can find a list of available campus computer labs from Information Technology Services' website on Computer Labs. This site offers a list of lab locations, as well as the software provided at the respective sites.

Bias Incident Support Services

Bias Incident Support Services (BISS) provides confidential support and advocacy for any student, staff, or faculty member impacted by bias, hatred, and/or an act of identity-based violence. BISS staff aid impacted parties in accessing campus and community resources, including the Bias Incident Response Team, the University's official reporting system for acts that negatively impact a sense of belonging. Campus and community consultation and educational opportunities centered on inclusion, diversity, equity and belonging is a resource also provided by BISS. For more detailed information please visit the BISS website (uky.edu/biss) or contact them via email (biss@uky.edu).

Counseling Center

The UK Counseling Center (UKCC) provides a range of confidential psychological services to students enrolled in 6 credit hours or more, psychoeducational outreach programming (including QPR suicide prevention), and consultation to members of the UK community (students, faculty, staff, administrators, parents, concerned others). Please visit the UKCC's website (uky.edu/counselingcenter) for more detailed information or call (859) 257-8701.

Disability Resource Center

If you have a documented disability that requires academic accommodations, please inform your instructor as soon as possible during scheduled office hours. In order to receive accommodations in this course, you must provide your instructor with a Letter of Accommodation from the Disability Resource Center (DRC). The DRC coordinates campus disability services available to students with disabilities. It is

located on the corner of Rose Street and Huguelet Drive in the Multidisciplinary Science Building, Suite 407. You can reach them via phone at (859) 257-2754, via email (drc@uky.edu) or visit their website (uky.edu/DisabilityResourceCenter).

Libraries
UK Libraries provides access to the resources you will need for this class and many other classes you will take as a UK student. If the UK Library does not have the book, article, report, etc. that you need, you can request a copy from another library through Interlibrary loan (https://libraries.uky.edu/page.php?lweb_id=8). For a quick and easy way for you to get help at point of need and find a librarian who has expertise in your subject area, visit the "Ask Us" service. (https://libraries.uky.edu/#uklibAskUs) These services and many others are provided free to you as a student. Bookmark the UK Libraries homepage. (http://libraries.uky.edu)

Martin Luther King Center
The Martin Luther King Center (MLKC) supports an inclusive learning environment where diversity and individual differences are understood, respected, and appreciated as a source of strength. The MLKC's year-round programs and activities that focus on the importance of cultural awareness and cross-cultural understanding support its three primary goals: 1) sponsoring cultural and educational programming; 2) offering opportunities for student support and development; and 3) through programmatic linkages with a wide variety of civic and community agencies, promoting community outreach, engagement, and collaboration. Students can reach the MLKC via phone at (859) 257-4130, by visiting them in Gatton Student Center Suite A230, via email (mlkc@uky.edu), and by visiting the MLKC website (uky.edu/mlkc).
If there are aspects within your experience here at UK that result in barriers to your inclusion or accurate assessment of achievement, please notify the instructor as soon as possible and/or email the Office for Institutional Diversity via email (vpid@uky.edu).

Non-Discrimination / Title IX
In accordance with federal law, UK is committed to providing a safe learning, living, and working environment for all members of the University community. The University maintains a comprehensive program which protects all members from discrimination, harassment, and sexual misconduct. For complete information about UK's prohibition on discrimination and harassment on aspects such as race, color, ethnic origin, national origin, creed, religion, political belief, sex, and sexual orientation, please see the electronic version of UK's Administrative Regulation 6:1 ("Policy on Discrimination and Harassment") (https://www.uky.edu/regs/ar6-1). In accordance with Title IX of the Education Amendments of 1972, the University prohibits discrimination and harassment on the basis of sex in academics, employment, and all of its programs and activities. Sexual misconduct is a form of sexual harassment in which one act is severe enough to create a hostile environment based on sex and is prohibited between members of the University community and shall not be tolerated. For more details, please see the electronic version of Administrative Regulations 6:2 ("Policy and Procedures for Addressing and Resolving Allegations of Sexual Assault, Stalking, Dating Violence, Domestic Violence, and Sexual Exploitation") (https://www.uky.edu/regs/ar6-2). Complaints regarding violations of University policies on discrimination, harassment, and sexual misconduct are handled by the Office of Institutional Equity and Equal Opportunity (Institutional Equity), which is located in 13 Main Building and can be reached by phone at (859) 257-8927. You can also visit Institutional Equity's website (https://www.uky.edu/eeo).
Faculty members are obligated to forward any report made by a student related to discrimination, harassment, and sexual misconduct to the Office of Institutional Equity. Students can confidentially

report alleged incidences through the Violence Intervention and Prevention Center (https://www.uky.edu/vipcenter), Counseling Center (https://www.uky.edu/counselingcenter), or University Health Service (https://ukhealthcare.uky.edu/university-health-service/student-health). Reports of discrimination, harassment, or sexual misconduct may be made to Institutional Equity here.

Office of LGBTQ* Resources
UK is committed to supporting students and upholding the University's efforts to promote inclusion among our community. UK faculty and staff employees support inclusion and diversity throughout the University, including the ways in which faculty structure classroom conversations and manage those dynamics. To assist in these efforts, students are welcome to provide the names and pronouns they prefer. One easy way to do this is by using the pronoun feature of UK's Name Change Form. (More information about the form can be found on the Office of LGBTQ*'s website (uky.edu/lgbtq/forms-and-resources).) Otherwise, students can provide this information to instructors directly.
Discrimination based on sexual orientation, gender expression, and gender identity is prohibited at UK. If you have questions about support, advocacy, and community-building services related to sexual orientation, gender expression, or gender identity, students are encouraged to visit the website of the Office of LGBTQ* Resources (uky.edu/lgbtq/forms-and-resources).

Veterans Resource Center (VRC)
Veterans Resource Center: Being both a member of the military community and a student can bring some complexities. If you are a member of the military or a military veteran or dependent, please let instructors know when these challenges arise. Drill schedules, calls to active duty, mandatory training exercises, issues with GI Bill disbursement, etc. can complicate your academic life. Let your instructor know if you experience complications.
The VRC is a great resource for members of our military family. If you have questions regarding your VA benefits or other related issues, the VRC has a full complement of staff to assist you. The VRC also provides study and lounge space, as well as free printing. Please visit the VRC website (uky.edu/veterans), email the VRC (vetcenter@uky.edu), visit them in the basement of Erikson Hall, or call the director, Colonel Tony Dotson, at (859) 257-1148.
If you are a military student serving in the National Guard or Reserve, it is in your best interest to let all of your instructors know that immediately. You might also consider sharing a copy of your training schedule.
If you are a military student who is a member of the National Guard or Military Reserve and are called to duty for one-fifth or less of this semester, provide a copy of your military orders to the Director of the Veterans Resource Center (contact information above) once you become aware of the call to duty. (Please also provide the Director with a list of all your current courses and instructors.) The Director will verify the orders with the appropriate military authority and will, on the military student's behalf, notify their instructors as to the known extent of the absence.
Your absences will not be penalized and instructors will work with military students to create reasonable accommodations for making up missed assignments, quizzes, and tests.

Violence Intervention and Prevention (VIP) Center
If you experience an incident of sex- or gender-based discrimination or interpersonal violence, we encourage you to report it. While you may talk to a faculty member or TA/RA/GA, understand that as a "Responsible Employee" of the University these individuals MUST report any acts of violence (including verbal bullying and sexual harassment) to the University's Title IX Coordinator in the Institutional Equity Office. If you would like to speak with someone who may be able to afford you confidentiality, you can visit the Violence Intervention and Prevention (VIP) Center's website (uky.edu/vipcenter/content/faq)

(offices located in Bosworth Hall, 1st Floor; (859) 257-3574), the Counseling Center's (CC) website (uky.edu/counselingcenter/student-resources), and the University Health Services (UHS) website (uky.edu/university-health-service/student-health/our-student-services). The VIP Center, CC, and UHS are confidential resources on campus. The VIP Center accepts Zoom, phone, and walk-in appointments.

Course Recordings

The University of Kentucky Code of Student Conduct defines Invasion of Privacy as using electronic or other devices to make a photographic, audio, or video record of any person without their prior knowledge or consent when such a recording is likely to cause injury or distress.
Meetings of this course may be recorded. All video and audio recordings of lecturers and class meetings, provided by the instructors, are for educational use by students in this class only. They are available only through the Canvas shell for this course and are not to be copied, shared, or redistributed.
As addressed in the Code of Student Conduct, students are expected to follow appropriate university policies and maintain the security of linkblue accounts used to access recorded class materials. Recordings may not be reproduced, shared with those not enrolled in the class, or uploaded to other online environments.
If the instructor or a University of Kentucky office plans any other uses for the recordings, beyond this class, students identifiable in the recordings will be notified to request consent prior to such use. In anticipation of such cases, students may be asked to complete an "authorization of use" form by a faculty member.
Video and audio recordings by students are not permitted during the class unless the student has received prior permission from the instructor. Any sharing, distribution, and or uploading of these recordings outside of the parameters of the class is prohibited. Students with specific recording accommodations approved by the Disability Resource Center should present their official documentation to the instructor.

Course Copyright

All original instructor-provided content for this course, which may include handouts, assignments, and lectures, is the intellectual property of the instructor(s). Students enrolled in the course this academic term may use the original instructor-provided content for their learning and completion of course requirements this term, but such content must not be reproduced or sold. Students enrolled in the course this academic term are hereby granted permission to use original instructor-provided content for reasonable educational and professional purposes extending beyond this course and term, such as studying for a comprehensive or qualifying examination in a degree program, preparing for a professional or certification examination, or to assist in fulfilling responsibilities at a job or internship; other uses of original instructor-provided content require written permission from the instructor(s) in advance.