

National Institutes of Health (NIH)

Updated Requirements for Recipients (NOT-OD-21-073), Effective January 25, 2022:

NIH requires the following:

Supporting documentation, which includes copies of contracts/agreements specific to senior/key-personnel foreign appointments and/or employment with a foreign institution for all foreign activities and resources that are reported in Other Support. If the contracts/agreements are not in English, recipients must provide translated copies.

Immediate notification of undisclosed Other Support. When a recipient organization discovers that PI or other Senior/Key personnel on an active NIH grant failed to disclose Other Support information outside of Just-in-Time or the RPPR, as applicable, the recipient must submit updated Other Support to the Grants Management Specialist named in the Notice of Award as soon as it becomes known.

Additional information on Other Support can be found in the Grants Policy Statement.

<https://grants.nih.gov/grants/forms/othersupport.htm>

Definition of Other Support:

Other Support includes all resources made available to a researcher in support of and/or related to all of their research endeavors, regardless of whether or not they have monetary value and regardless of whether they are based at the institution the researcher identifies for the current grant.

Who Must Report:

All individuals designated in an application as senior/key personnel, except

Program Directors, training faculty, and other individuals involved in the oversight of training grants

Individuals categorized as Other Significant Contributors

All senior/key personnel, excluding consultants, in progress reports when there has been a change in active other support, except

Program Directors, training faculty, and other individuals involved in the oversight of training grants

What to Report:

Resources and/or financial support from all foreign and domestic entities that are available to the researcher. This includes but is not limited to financial support for laboratory personnel, and provision of high-value materials that are not freely available (e.g., biologics, chemical, model systems, technology, etc.). Institutional resources, such as core facilities or shared equipment that are made broadly available should not be included in Other Support but rather listed under Facilities and Other Resources.

Consulting agreements, when the PI or other senior/key personnel will be conducting research as part of the consulting activities. Non-research consulting activities are not Other Support.

In-kind contributions, such as:

Office/laboratory space

Equipment

Supplies

Employees or students supported by an outside source.

If the time commitment or dollar value of the in-kind contribution is not readily ascertainable, the recipient must provide reasonable estimates.

Other support does not include training awards, prizes, or gifts. Gifts are resources provided where there is no expectation of anything (e.g., time, services, specific research activities, money, etc.) in return. An item or service given with the expectation of an associated time commitment is not a gift and is instead an in-kind contribution and must be reported as such.

What to Include as Supporting Documentation:

Appointment letters or employment agreements with non-domestic entities.

If you are included on grants/contracts that are received by the non-domestic entity you have an appointment with, these grants/contracts need to be provided.

Agreements from non-domestic entities for resources such as:

Lab space

Access to personnel

Equipment

Any in-kind resources

Resources:

[NIH Other Support](#)

[FAQ on Other Support](#)

[NIH Protecting U.S. Biomedical Intellectual Innovation](#)

[Implementation of Changes to the Biographical Sketch and Other Support Format Page](#)

[Reminders of NIH Policies on Other Support and on Policies related to Financial Conflicts of Interest and Foreign Components](#)

[NIH Upcoming changes to the Biographical Sketch and Other Support Format Page](#)